



# WOKINGHAM BOROUGH COUNCIL

An Extraordinary Meeting of the **COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE** will be held virtually **TUESDAY 22 DECEMBER 2020 AT 7.00 PM**

A handwritten signature in black ink, appearing to read 'Susan Parsonage', with a long, sweeping tail.

Susan Parsonage  
Chief Executive  
Published on 14 December 2020

The role of Overview and Scrutiny is to provide independent “critical friend” challenge and to work with the Council’s Executive and other public service providers for the benefit of the public. The Committee considers submissions from a range of sources and reaches conclusions based on the weight of evidence – not on party political grounds.

This meeting may be filmed for inclusion on the Council’s website.

**Note:** The Council has made arrangements under the Coronavirus Act 2020 to hold this meeting virtually via Microsoft Teams. The meeting can be watched live using the following link: <https://youtu.be/QaoUptnsLpM>

Please note that other people may film, record, tweet or blog from this meeting. The use of these images or recordings is not under the Council’s control.



# WOKINGHAM BOROUGH COUNCIL

## Our Vision

*A great place to live, learn, work and grow and a great place to do business*

### Enriching Lives

- Champion outstanding education and enable our children and young people to achieve their full potential, regardless of their background.
- Support our residents to lead happy, healthy lives and provide access to good leisure facilities to complement an active lifestyle.
- Engage and involve our communities through arts and culture and create a sense of identity which people feel part of.
- Support growth in our local economy and help to build business.

### Safe, Strong, Communities

- Protect and safeguard our children, young and vulnerable people.
- Offer quality care and support, at the right time, to prevent the need for long term care.
- Nurture communities and help them to thrive.
- Ensure our borough and communities remain safe for all.

### A Clean and Green Borough

- Do all we can to become carbon neutral and sustainable for the future.
- Protect our borough, keep it clean and enhance our green areas.
- Reduce our waste, improve biodiversity and increase recycling.
- Connect our parks and open spaces with green cycleways.

### Right Homes, Right Places

- Offer quality, affordable, sustainable homes fit for the future.
- Build our fair share of housing with the right infrastructure to support and enable our borough to grow.
- Protect our unique places and preserve our natural environment.
- Help with your housing needs and support people to live independently in their own homes.

### Keeping the Borough Moving

- Maintain and improve our roads, footpaths and cycleways.
- Tackle traffic congestion, minimise delays and disruptions.
- Enable safe and sustainable travel around the borough with good transport infrastructure.
- Promote healthy alternative travel options and support our partners to offer affordable, accessible public transport with good network links.

### Changing the Way We Work for You

- Be relentlessly customer focussed.
- Work with our partners to provide efficient, effective, joined up services which are focussed around you.
- Communicate better with you, owning issues, updating on progress and responding appropriately as well as promoting what is happening in our Borough.
- Drive innovative digital ways of working that will connect our communities, businesses and customers to our services in a way that suits their needs.

## MEMBERSHIP OF THE COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

### Councillors

Guy Grandison (Chairman)	Emma Hobbs (Vice-Chairman)	Shirley Boyt
Paul Fishwick Abdul Loyes	Graham Howe Alison Swaddle	Clive Jones

### Substitutes

Andy Croy Rachelle Shepherd-DuBey	Carl Doran Chris Bowring	Pauline Helliar-Symons Caroline Smith
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ITEM NO.	WARD	SUBJECT	PAGE NO.
56.		<p><b>APOLOGIES</b> To receive any apologies for absence.</p>	
57.		<p><b>DECLARATION OF INTEREST</b> To receive any declarations of interest.</p>	
58.		<p><b>PUBLIC QUESTION TIME</b> To answer any public questions relating to items on the agenda</p> <p>A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.</p> <p>The Council welcomes questions from members of the public about the work of this committee.</p> <p>Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to <a href="http://www.wokingham.gov.uk/publicquestions">www.wokingham.gov.uk/publicquestions</a></p>	
59.		<p><b>MEMBER QUESTION TIME</b> To answer any member questions relating to items on the agenda</p>	
60.	None Specific	<p><b>COUNCIL TAX REDUCTION SCHEME</b> To consider an update to the Council Tax Reduction Scheme</p>	5 - 18
61.	None Specific	<p><b>MAY 2021 ELECTION COUNT UPDATE</b> To consider an update regarding the count process for the May 2021 Elections</p>	19 - 22

<b>62.</b>	None Specific	<b>MTFP 2021-24: SPECIAL ITEMS AND CAPITAL BIDS</b> To consider the Special Items and Capital Bids for the 2021-24 Medium Term Financial Plan	<b>23 - 116</b>
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**Any other items which the Chairman decides are urgent**

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading

**CONTACT OFFICER**

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<b>TITLE</b>	<b>Council Tax Reduction Scheme</b>
<b>FOR CONSIDERATION BY</b>	Community and Corporate Overview and Scrutiny Committee on 22 December 2020
<b>WARD</b>	None specific;
<b>LEAD OFFICER</b>	Deputy Chief Executive - Graham Ebers

## **OUTCOME / BENEFITS TO THE COMMUNITY**

The adoption of a Localised Council Tax Reduction (CTR) scheme will ensure that all working age borough residents who may experience financial difficulties in paying their council tax liabilities have access to a scheme of assistance, designed locally, offering financial help to them.

This scheme does not apply to Pensioners who are assessed under the Governments Prescribed Scheme.

## **RECOMMENDATION**

That the Committee:

- 1) Reviews the results of public consultation;
- 2) Considers recommendations for 21/22 scheme.

## **SUMMARY OF REPORT**

From 1 April 2013, local authorities have had the responsibility for designing and administering their own local Council Tax Reduction schemes (CTR). These local schemes apply to all working age claimants. The amount of Local Council Tax Reduction is based on individual personal circumstances of the claimant and anyone else living in their household. Pensioners have their entitlement to CTR worked out in accordance with a Prescribed CTR scheme set by Government

As part of the process to consider changes to WBC's Council Tax Reduction Scheme, there is a legal requirement to carry out a public consultation.

Consultation must take place at a formative stage of the process, be sufficiently clear so that those consulted can understand what they are being consulted on and be able to give a meaningful response, and enough time should be given for consultees to respond. The consultation responses must be conscientiously taken into account in finalising the decision.

The consultation ran from 30<sup>th</sup> September 2020 to 11<sup>th</sup> November 2020, a period of six weeks. Please see Annexe 1 for report on consultation outcomes.

## **Background**

The Welfare Reform Act 2012 contained provisions for the abolition of Council Tax Benefit and the Local Government Finance Act 2012 made further provision for the localisation of council tax support, known as 'council tax reduction' (CTR), in England by imposing a duty on all billing authorities to introduce a localised CTR Scheme by 31<sup>st</sup> January each year, since changed to 16<sup>th</sup> March. If a localised scheme is not agreed by then, the Council will be obliged to use the Government's own default national scheme in the following financial year.

The Government have determined that certain groups may be fully protected from this change. At the current time, this protection applies to claims received from pensioners. All other claims received are calculated in accordance with the adopted local CTR scheme.

## **Analysis of Issues**

### **Current Scheme**

Our current scheme states:

- If capital is greater than £4000 there will be no entitlement to Council Tax Reduction;
- Minimum award of council tax reduction is £3 per week;
- Council Tax Reduction will only be paid to the level of a Band D property;
- Disability Living Allowance, Personal Independence Payments, Armed Forces Independence Payments and War Disablement Payments are disregarded as income;
- Child Benefit and Child Maintenance payments are disregarded;
- If working £7.50 per week from any take home pay is disregarded ;
- £46.85 per week of any Carer's Allowance is disregarded;
- Council Tax Reduction claims cannot be backdated;
- Other adults living in the property that aren't a partner, a lower amount of council tax reduction may be applied due to non-dependent deductions;
- A £5 reduction if there are other adults living in the property that are:  
In receipt of a Passported benefit  
Of state Pension age  
Non-working  
Universal credit  
Working and earn up to £139.99 per week;
- A £10 reduction if other adults living in the property are: Working and earn more than £140 per week.

It should be noted that the scheme has remained the same for the last two years. Council Tax Reduction is a means tested benefit.

## Consultation and Responses

As part of the process to consider changes to a Local Authorities Council Tax Reduction Scheme, there is a legal requirement to carry out a public consultation.

Consultation must take place at a formative stage of the process, be sufficiently clear so that those consulted can understand what they are being consulted on and be able to give a meaningful response, and enough time should be given for consultees to respond. The consultation responses must be conscientiously taken into account in finalising the decision.

There were several options considered:

		<b>+/-</b>
<b>1. Baseline – Do Nothing</b>	£ £4,168, 891	
<b>2. Fully disregard carers allowance</b>	£4,174, 950	+ £6,059
<b>3. Carers allowance disregarded &amp; child benefit not disregarded</b>	£4,089, 566	- £79,325
<b>4. Carers allowance disregarded &amp; maintenance &amp; child benefit not disregarded</b>	£4,059, 410	- £109,481
<b>5. Carers allowance disregard &amp; % band changes *</b>	£4,071, 139	-£97,752
<b>6. Carers allowance disregarded &amp; % band changes and extra band added to non dependant deductions</b>	£4,064, 211	- £104,680
<b>7. Carers allowance disregard &amp; maintenance &amp; child benefit not disregarded + % band changes &amp; non dependant changes</b>	£3,965, 740	- £203,151

\* % BAND CHANGES AS FOLLOWS

<b>Band</b>	<b>Current % 20/21</b>	<b>Proposed % 21/21</b>
Band 1	78%	75%
Band 2	60%	55%
Band 3	40%	35%
Band 4	20%	15%

From the above modelling residents, Organisations and Interested Parties were asked:

Proposed change 1 – Whether to include other incomes in the calculation of council tax reduction

Proposed change 2 – Whether to exclude other incomes in the calculation of council tax reduction

Proposed change 3 – Whether to change the scheme or for it to remain the same from April 2021

After analysing the responses (please see Appendix 1) support was given to disregarding Carers Allowance in the calculation of Council Tax Reduction and no appetite to make changes, particularly as we are still seeing the impact on low income residents as a result of COVID.

Therefore the only proposed change to the current scheme would be a positive one. Instead of disregarding only £46.85 per week of any Carer’s Allowance the 21/22 scheme would state that all Carer’s Allowance is disregarded.

**FINANCIAL IMPLICATIONS OF THE RECOMMENDATION**

***The Council faces severe funding pressures, particularly in the face of the COVID-19 crisis. It is therefore imperative that Council resources are focused on the vulnerable and on its highest priorities.***

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	£4 Million	Yes	Revenue
Next Financial Year (Year 2)	£4.2 Million	Yes	Revenue
Following Financial Year (Year 3)	Unable to state, yearly review to scheme		

<b>Other financial information relevant to the Recommendation/Decision</b>
None

<b>Cross-Council Implications</b>
The administration costs to maintain this scheme can be contained within current resources and budget, whilst still supporting our most vulnerable residents.

<b>Public Sector Equality Duty</b>
Due regard has been given to WBC’s duties under the Equality Act

<b>Reasons for considering the report in Part 2</b>
N/A

<b>List of Background Papers</b>
None

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<b>Telephone No</b> Tel: 07780 883863	<b>Email</b> nicky.thomas@wokingham.gov.uk



## **Consultation Responses**

### **Background**

Since 2013 it has been the responsibility of Local Authorities to design a Council Tax Reduction Scheme that meets the needs of Wokingham Borough Council residents.

The Local Council Tax Reduction Scheme helps working-age people on low incomes with paying their council tax, by reducing the amount they have to pay. The amount of Local Council Tax Reduction is based on individual personal circumstances of the claimant and anyone else living in their household.

As part of the process to consider changes to WBC's Council Tax Reduction Scheme, there is a legal requirement to carry out a public consultation.

Consultation must take place at a formative stage of the process, be sufficiently clear so that those consulted can understand what they are being consulted on and be able to give a meaningful response, and enough time should be given for consultees to respond. The consultation responses must be conscientiously taken into account in finalising the decision.

It should be noted that the scheme has remained the same for the last two years. The consultation was only necessary as we wished to look to extend the scheme to include further help for vulnerable customers.

### **Consultation**

The consultation ran from 30<sup>th</sup> September 2020 to 11<sup>th</sup> November 2020, a period of six weeks.

During the consultation period, a lot of positive action was taken to try to encourage residents and organisations to participate including:

- “news” on Council's website,
- press releases to local media,
- flyers with council tax bills and notification letters,
- social media weekly updates
- ensuring that internal and crucial organisations (3<sup>rd</sup> Sector and Housing Associations) were made directly aware of consultation.
- All emails sent from Revenues & Benefits had a link to consultation pages
- Customer Delivery Officers encouraging completion

Due to COVID 19 restrictions we could only offer on-line responses.

The proposals included were:

Proposed change 1 – Whether to include other incomes in the calculation of council tax reduction

Proposed change 2 – Whether to exclude other incomes in the calculation of council tax reduction

Proposed change 3 – Whether to change the scheme or for it to remain the same from April 2021

## Response

Although the response has still been fairly low, with a total of 609 responses, this is the most responses every received.

105 (17%) responders were in receipt of CTR and 498 (83%) weren't. Only 5 responses were from organisations or other interested parties.

The majority of responders were of working age 309 (53%) and 359 (61%) were in employment/self-employment. 124 (21%) responders were pensioners and 62 (11%) were single parents. Only 21 (4%) were in receipt of child maintenance.

Questions with a choice of set answers (Strongly agree, agree etc.) were answered in the following way:

### **To what extent do you agree that Wokingham Borough Council should balance the amount spent on Council Tax Reduction compared with what it spends on other services?**

Strongly Agree/Agree	38%
Strongly Disagree/Disagree	46%
Neither	6%
Don't Know	10%

### **Do you agree that the Council Tax Reduction scheme should be as simple to administer as possible, with the aim of saving administration costs and to enable customers to budget?**

Strongly Agree/Agree	63%
Strongly Disagree/Disagree	33%
Neither	2%
Don't Know	2%

### **In developing a Council Tax Reduction scheme for Wokingham Borough Council, to what extent do you support taking in to account child benefit/child maintenance in the calculation of award?**

Strongly Agree/Agree	30%
Strongly Disagree/Disagree	64%
Neither	3%
Don't Know	3%

**To what extent do you support disregarding carers benefits in the calculation of award?**

Strongly Agree/Agree	64%
Strongly Disagree/Disagree	28%
Neither	5%
Don't Know	4%

**Do you think that everyone should pay something towards their Council Tax?**

Strongly Agree/Agree	48%
Strongly Disagree/Disagree	47%
Neither	3%
Don't Know	3%

**Other questions**

**In developing a Council Tax Reduction scheme for Wokingham Borough Council, to what extent would you support prioritising the following groups for Council Tax Reduction?**

This question was based around who we should prioritise: single parents, people with disabilities, carers or families with children. 65% of responders **strongly agreed/agreed** that people with disabilities should be prioritised, followed by 61% for carers, 56% for single parents and 47% for families with children.

**Conclusions**

Overall the data collected from the responses would suggest that residents felt that the disabled and carers should be prioritised above the other vulnerable groups. However, all vulnerable groups received high percentages of support. As the scheme already supports the disabled by disregarding disability incomes (DLA/PIP), the second highest group for support, carers, was looked at. As carers allowance is currently taken into account in the calculation, it is proposed that carers allowance is disregarded in the 21/22 scheme.

A number of the comments were personal to an individual's circumstances and some were more general. There was a strong suggestion that the vulnerable should be protected and comments aimed at council tax charges/system rather than the Council Tax Reduction Scheme. There were some comments with regard to the wording/phrasing on the survey which will be addressed in future consultations.

As a result of this consultation the public would not support proposed change 1 (to include other incomes) but would support change 2 (exclude other incomes). Therefore this would include disregarding carers allowance as suggested above, which expands the scheme to the benefit of carers. After reading the responses and comments made, changes to the scheme at this time would not be supported either.

In conclusion the council's intention is to recommend disregarding carers allowance and the current scheme to remain the same for 21/22 in recognition of the impact of COVID already experienced by residents, resulting in a more generous scheme.

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**Equality Impact Assessment (EqIA) form: Initial impact assessment**

If an officer is undertaking a project, policy change or service change, then an initial impact assessment must be completed and attached alongside the Project initiation document.

**EqIA Titular information:**

Date:	9.12.2020
Service:	Assessments
Project, policy or service EQIA relates to:	Council Tax Reduction Scheme 2021/22
Completed by:	Nicky Thomas
Has the EQIA been discussed at services team meeting:	Yes
Signed off by:	Simon Price
Sign off date:	

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**1. Policy, Project or service information:**

This section should be used to identify the main purpose of the project, policy or service change, the method of delivery, including who key stakeholders are, main beneficiaries and any associated aims.

**What is the purpose of the project, policy change or service change , its expected outcomes and how does it relate to your services corporate plan:**

To have an agreed Council Tax Reduction Scheme (CTRS) for 2021/22 to support some of our most financially vulnerable residents.

**Outline how you are delivering your project, policy change or service change. What governance arrangements are in place, which internal stakeholders (Service managers, Assistant Directors, Members etc) have/will be consulted and informed about the project or changes:**

There is a legal requirement for WBC to have a CTRS and many services/groups are involved in its creation and sign off.

The service (Assessments) carries out the initial review and is then guided by Lead Member, Service AD and Finance on a steer on what the scheme should look like. Modelling of any changes to be considered is carried out to give both a financial and customer impact. There is a legal requirement for a public consultation to take place prior to any decision on what scheme to adopt. Ultimately a scheme is proposed and signed off at Full Council in January.

Those involved in the process are Lead Member, AD Housing, Income & Assessments, Head of Finance, Director of Resources & Assets, Senior Specialist – Assessments, Specialist L3 – Assessments.

This policy also goes through RALT, CLT, Group, O&S and finally Full Council.

**Outline who are the main beneficiaries of the Project, policy change or service change?**

Any resident of WBC that experiences financial difficulties and struggle to pay their council tax liability, due to low income.

**Outline any associated aims attached to the project, policy change or service change:**

To fulfil our vision ‘a great place to live, learn, work and grow and a great place to do business’ and our priority to “*Ensure our borough and communities remain safe for all*”. To deliver the requirements set by central government.

## 2. Protected characteristics:

There are 9 protected characteristics as defined by the legislation:

- Race
- Gender
- Disability
- Gender re-assignment
- Age
- Religious belief
- Sexual orientation
- Pregnancy/Maternity
- Marriage and civil partnership:

*To find out more about the protected groups, please consult the EQIA guidance.*

## 3. Initial Impact review:

In the table below, please indicate whether your project, Policy change or service change will have a positive or negative impact on one of the protected characteristics. To assess the level of impact, please assign each group a Positive, No, Low or High impact score:

*For information on how to define No, low or high impact, please consult the EQIA guidance document.*

If your project is to have a positive impact on one of the protected groups, please outline this in the table below.

*For details on what constitutes a positive impact, please consult the EQIA guidance.*

Protected characteristics	Impact score	Please detail what impact will be felt by the protected group:
Race:	No	Scheme and charging processes apply equally to all. Could be complicated to understand changes/scheme for claimants whose first language is not English particularly since the move to on-line claim forms. Already mitigated with use

		of translation tools, such as google translate, since the last full EqIA, and will continue, no change.
Gender:	No	Scheme and charging processes apply equally to all. Already mitigated with use of Section 13a Hardship Scheme since the last full EqIA, and will continue, no change.
Disabilities:	Positive	All previous mitigations stand. However, due to the proposal to disregard Carers Allowance in 21/22 this will be a positive move for those with carers responsibilities, giving them more weekly income as the whole amount they receive will not be used as income in the calculation of their CTR entitlement.
Age:	No	Pensioners claiming localised council tax support are fully protected from any changes under our local scheme by Government legislation; Other age groups - Already mitigated with use of other support available such as Local Welfare Provision, S13a and Discretionary Housing Payments. Will continue, no change
Sexual orientation:	No	None
Religion/belief:	No	None
Gender re-assignment:	No	None



Pregnancy and Maternity:	No	Already mitigated with use of other support available such as Local Welfare Provision, S13a and Discretionary Housing Payments. Can also refer to child charities such as "First Days" with help towards costs. This mitigation will continue, no change
Marriage and civil partnership:	No	None – treated the same within the CTRS

Based on your findings from your initial impact assessment, you must complete a full impact assessment for any groups you have identified as having a low of high negative impact. If No impact, or a positive impact has been identified, you do not need to complete a full assessment. However, you must report on this initial assessment and it must receive formal approval from the Assistant Director responsible for the project, policy or service change.

Initial impact assessment approved by....

Date:....

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<b>TITLE</b>	<b>May 2021 Election Counts</b>
<b>FOR CONSIDERATION BY</b>	Community and Corporate Services Overview and Scrutiny Committee on 22 December 2020
<b>WARD</b>	None specific
<b>RETURNING OFFICER</b>	Andrew Moulton

## **OUTCOME / BENEFITS TO THE COMMUNITY**

That Members and the public have an understanding of the issues which will affect the timing of the various election counts that will take place in May 2021.

## **RECOMMENDATION**

That the Committee notes the arrangements for the various election counts in May 2021.

## **SUMMARY OF REPORT**

On Thursday 6 May 2021, there will be combined elections held for the Thames Valley Police & Crime Commissioner election, Borough, and Town/Parish council elections.

The coronavirus pandemic continues to impact how we live in Great Britain and presents particular challenges for Returning Officers (ROs) and their teams in preparing for and delivering the 2021 polls.

Planning is underway including risk assessing every step in the elections process. This initial work has informed the dates/timing of the various counts that will need to take place following close of polls at 10pm on Thursday 6 May.

In summary, for the reasons set out in this report, including the need for additional staffing at all stages of the elections process, managing the safety of candidates, agents and staff in the count venue, and the requirements of the Police Area Returning Officer, the count for the Borough and Town/Parish elections will take place during the day on **Friday 7<sup>th</sup> May** with the Police & Crime Commissioner local count taking place on **Monday 10<sup>th</sup> May**. All counts are expected to be held at the usual count venue of Loddon Valley Leisure Centre although contingency plans are being made should this venue not be available for any reason.

## **Background**

The purpose of this report is to inform the Committee of the rationale for the timing of election counts in May 2021.

## **Analysis of Issues**

The Police & Crime Commissioner election is held every five years and will next take place on 6 May 2021. This is the election that was postponed from May 2020 due to the Covid-19 pandemic. The timing of the count is a decision for the Police Area Returning Officer (PARO) – she has advised that the local count for Wokingham must take place on Monday 10 May 2020.

Also, on 6<sup>th</sup> May, Borough elections will take place across 18 of the 25 borough wards. These are the scheduled elections that were postponed from May 2020.

There are a number of Parish Elections scheduled for May 2021 for which elections may be necessary should seats be contested but as usual no certainty will be received until the close of nominations which is currently 19 working days before polling day.

Finally, at the time of writing two Town Council by-elections have been called by electors which will take place on 6 May 2021.

## **Considerations affecting the timing of counts in May 2021**

The requirement that all elections must produce accurate results in which all stakeholders are confident is the uppermost consideration in the Returning Officer's mind when deciding the most appropriate timing of the respective counts.

For this series of elections, the impact of Covid-19 restrictions will be considerable meaning that:-

- Counts will take longer due to fewer count staff in use at any one time due to social distancing
- Additional contingency staffing will be required due to the possibility of staff self-isolating
- PPE may be required in the count venue dependent on the public health advice/regulations in place
- The various counts may need to be staggered due to the lack of space to enable all counts to take place at the same time.

## **Options**

With regard to the Borough and Town/Parish counts, two possible options have been considered:-

1. Immediately following the closure of polls on 6<sup>th</sup> May and through the morning of 7 May - an overnight count.
2. During the day on Friday 7<sup>th</sup> May

## Analysis of Pros and Cons

Option	Advantages	Disadvantages
1	<ul style="list-style-type: none"> <li>• Delivers results as early as possible</li> </ul>	<ul style="list-style-type: none"> <li>• Not possible to secure experienced sufficient count staff as a number of these staff will be deployed in polling stations due to the additional requirements to ensure safe Covid-compliant polling stations.</li> <li>• Timing of results - likely that counts would continue on through Friday due to the additional time required to complete in a Covid-19 restricted environment.</li> <li>• Impact on the accuracy and timeliness of results particularly for those counts taking place later in the schedule when count staff are over-tired.</li> </ul>
2	<ul style="list-style-type: none"> <li>• Sufficient experienced count staff available and properly rested.</li> <li>• Accuracy of results</li> <li>• Contingency of having Saturday 8<sup>th</sup> May available should counts not be completed on the Friday.</li> </ul>	<ul style="list-style-type: none"> <li>• Results declared day following election</li> <li>• Most Councillors would need to take a further day off from work.</li> <li>• Possible that all counts would not be completed in the daytime – however, there is the contingency available of Saturday 8<sup>th</sup> May to re-convene and complete any outstanding counts.</li> </ul>

Initial indications from other local authorities show that only those authorities with a large-size count venue (i.e. larger than any available in Wokingham borough) are considering overnight counts.

For these reasons, the Returning Officer has decided to plan the count around option 2 – i.e. daytime counts for Borough and Town/Parish elections. The Police & Crime Commissioner local area count will take place on Monday 10 May as instructed by the PARO.

## FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

*The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.*

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	0	Yes	Revenue
Next Financial Year (Year 2)	**	Yes	Revenue
Following Financial Year (Year 3)	**	Yes	Revenue

### Other financial information relevant to the Recommendation/Decision

\*\* The costs of elections are not separately broken down within the service budget for Electoral Services.

### Cross-Council Implications

Many parts of the Council are involved in ensuring the elections are operated effectively and efficiently e.g. provision of poll clerks.

### Reasons for considering the report in Part 2

Not applicable

### List of Background Papers

Electoral Commission guidance and performance standards for Returning Officers.

<b>Contact</b> Andrew Moulton	<b>Service</b> Governance & Improvement
<b>Telephone No</b> 07747 777298	<b>Email</b> andrew.moulton@wokingham.gov.uk
<b>Date</b> 11/12/2020	<b>Version No.</b> 2

<b>TITLE</b>	<b>Medium Term Financial Plan 2021-24: Revenue and Capital Budget</b>
<b>FOR CONSIDERATION BY</b>	Community and Corporate Overview and Scrutiny Committee on 22 December 2020
<b>WARD</b>	None Specific;
<b>LEAD OFFICER</b>	Deputy Chief Executive - Graham Ebers

## **OUTCOME / BENEFITS TO THE COMMUNITY**

Financially sustainable Council and value for money services in accordance with priorities.

## **RECOMMENDATION**

To consider the report and identify areas of productive exploration.

## **SUMMARY OF REPORT**

This report presents to CCOSC the Special Item revenue bids and the Capital Programme for the Council. Detailed bid templates for Special Items of £50,000 or more and the capital programme with detailed bids over £1 million are now provided for scrutiny.

The Committee are presented with the Special Item revenue bids for all the Council's directorate. Details are only provided for individual Special Items of £50,000 or more.

The committee is also presented with the Capital programme for 21/22 and provisional programme for 22/23 and 23/24. Detailed bids over £1 million are provided.

## **Background**

The Council annually undertakes its budget setting process for all its financial activities including General Fund Revenue Account (funded primarily by Council Tax), Housing Revenue Accounts (funded by tenants), Schools (funded by Government) and Capital (funded by various capital resources).

An overview of these funds is provided in the MTFP, last approved by Full Council in February 2020.

The September, October and November budget meetings were briefed by the Deputy Chief Executive on the summary revenue budget position, including the timetable and approach, and the revenue bids from the service directorates.

## **Analysis of Issues**

Special Items are items of one-off expenditure that are time-limited in both their use and funding. The appended business cases inform all Special Items of £50,000 and over.

The Capital Programme outlines the Council's capital expenditure proposals for next year and the outline programme for the following two years. Capital is funded from use of capital receipts, grants and developer contributions and borrowing. Borrowing can either be self-funding (ie: the scheme generates income to cover the cost of debt repayment and financing) or general fund (there is a charge against the revenue account for the cost of repayment and financing). All items are supported by a business case, but only bid forms for items over £1 million are provided.

The Council still awaits details of the provisional finance settlement, due this month. All previous reports will be reviewed to reflect any changes made due to the settlement and a revised summary will be presented to this committee on 21 January 2021 prior to the MTFP and Capital Programme being proposed to Council in February 2021.

## FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

***The Council continues to face severe financial challenges over the coming years as a result of reductions to public sector funding and growing pressures in our statutory services. It is estimated that Wokingham Borough Council will be required to make budget reductions of approximately £20m over the next three years and all Executive decisions should be made in this context***

	How much will it Cost / (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	See other financial implications	Y	R/C
Next Financial Year (Year 2)	See other financial implications	Y	R/C
Following Financial Year (Year 3)	See other financial implications	Y	R/C

### Other financial information relevant to the Recommendation/Decision

There are no financial implications associated with the scrutiny process, however, the full MTFP, when submitted to Council in February 2021, will have to represent a balanced budget, and the 2020/21 capital programme will be fully funded.

### Cross-Council Implications

This is in respect of budgets across all Council services.

### Public Sector Equality Duty

Equality Impact Assessments have not been undertaken at this stage, however, they shall be required before specific proposals are agreed and implemented.

### Reasons for considering the report in Part 2

N/A

### List of Background Papers

MTFP 2020-23

<b>Contact</b> Graham Ebers	<b>Service</b> Resources and Assets
<b>Telephone No</b> 6557	<b>Email</b> graham.ebers@wokingham.gov.uk



**Revenue Budget Setting 2021/22 to 2023/24**

**Directorate:** Adult Social Care & Health

Bid No.	Type	Bid Name	Cumulative movement from 20/21*			RAG Status
			2021/22	2022/23	2023/24	
ASC.8	Special Item	Additional staffing resource to deliver demand management	£500,000	£300,000	£300,000	Green
ASC.9	Special Item	Approved Mental Health Professional resource (AMHP)	£50,000	£0	£0	Green
ASC.10	Special Item	Transitions	£90,000	£90,000	£90,000	Green
		<b>Total</b>	<b>£640,000</b>	<b>£390,000</b>	<b>£390,000</b>	

Growth	£0	£0	£0
Invest to Save	£0	£0	£0
Savings	£0	£0	£0
Special Item	£640,000	£390,000	£390,000

\* Special Items - Non Cumulative

### Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Adult Social Care & Health
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#### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Additional staffing resource to deliver demand management
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Continuation and revision of previous Special Item (20/21 MTFP) to ensure the delivery of the Adult Social Care transformation programme over the medium term plan.

<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	To assist in ongoing service improvements and efficiencies (cashable and non-cashable) and the delivery of pre-mandated on-going savings in the directorates being supported by the improvement programme.
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<b>Impact if bid not successful</b>	Failure to resource the team will mean that the programme will not proceed and the delivery of savings already mandated in the MTFP for Adult Social Care may not be achieved.
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<b>Additional comments</b>	
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#### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£500,000	£300,000	£300,000
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£500,000	£300,000	£300,000

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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#### Benchmarking

<b>Supporting benchmarking information (Unit cost, demand stats, comparison to LAs, etc.)</b>	
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#### Sign Off

Service Manager	
Assistant Director	
Director	Matt Pope, Director of Adult Social Care & Health
Lead Member Briefed	Charles Margetts

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Adult Social Care & Health
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Approved Mental Health Professional resource (AMHP)	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	The bid is for an agency AMHP for 3 months. Since March COVID has had an impact on the availability of the workforce to carry out statutory duties under the Mental Health Act. The service was maintained with low numbers of AMHP's which put undue pressure on the workforce. Should we have a further peak in COVID this position will reoccur. We were granted an agency worker to cope in the current situation. The bid is a contingency plan.	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	There is increasing demand on the AMHP's. Q1 data indicates that there was a 32% increase in assessments compared to the same Q1 period last year. The activity has been increasing each year for the last 3-4 years. In May this year the highest number of assessments were carried out since we started collecting the data in 2014. This was the result of COVID pressures.	
<b>Impact if bid not successful</b>	There is potential not to have sufficient workforce to meet demand and the statutory duties of the Council.	
<b>Additional comments</b>	The additional resource will be required to meet any future COVID peaks.	

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£50,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£50,000	£0	£0

RAG Status (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information (Unit cost, demand stats, comparison to LAs, etc.)</b>	The AMHP Lead has data which will provide information on increasing service demand
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### Sign Off

Service Manager	Godfrey Karambakuwa
Assistant Director	Christine Dale
Director	Matt Pope, Director of Adult Social Care & Health
Lead Member Briefed	Charles Margetts

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Adult Social Care & Health
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Transitions	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Adult Social Care took over Transitions from Children`s Services in November 2019. Additional assessment capacity is required to identify and manage future demand. This funding will help to ensure that the needs and associated costs of more children are assessed and understood under the Care Act prior to transitioning to Adult Social Care.	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	Young people with complex disabilities in Transition can attract significant costs specifically residential educational colleges. This support will assist the service in having tighter control on financial implications expected to be needed in the medium term.	
<b>Impact if bid not successful</b>	The service will not be able to be proactive in its approach which has significant financial impact.	
<b>Additional comments</b>		

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£90,000	£90,000	£90,000
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£90,000	£90,000	£90,000

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information (Unit cost, demand stats, comparison to LAs, etc.)</b>	Wokingham has a higher than national average of people with learning disabilities and complex needs and the need for this area of work to be adequately resourced is imperative to manage budgets effectively.
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### Sign Off

Service Manager	Lisa Evans
Assistant Director	Simon Broad
Director	Matt Pope, Director of Adult Social Care & Health
Lead Member Briefed	Charles Margetts

Capital 3 year MTFP Bids +£1m

Directorate	Lead Member Name	Key Areas	Key Areas - by Sub Category	Project	Capital Scheme	Budget Manager	2021/22 £	2022/23 £	2023/24 £	Comment about Bid	Is Bid required?
Adult Social Care & Health	Charles Margetts	Adult Social Care	Service Improvements	P1885	Learning Disability Outreach and Overnight Respite Centre	Piers Brunning	1,000,000	800,000	0	feasibility budget only in 20/21 (not started). Request main project	Yes
						Total	1,000,000	800,000	0		

**Capital Bid Forms 2013/14**

**Operational Property** should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

**Details**

Service Area	Adult services	Budget Manager	Piers Brunning
Service Department	Social Care & Intervention	Lead Member	Charles Margetts Health, Wellbeing and Adult Services
		Rolling Programme	No

Project Title	Learning Disability Outreach and Overnight Respite Centre
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Project Description	<p>WBC currently fulfills its obligations in relation to overnight respite services for people with a learning disability and or autism through Loddon Court Respite Centre (LC) which was built by Ability Housing (2003) and sits on land owned by WBC. Loddon Court is currently run by Dimensions following a procurement exercise with a new contract from 1st May 2018 for 3 years + two optional 1 year extension periods.</p> <p>This capital project was established to address deficiencies within the property, identified through a CQC inspection and local consultation. A CQC inspection in autumn 2019 found that the building had insufficient ventilation and concerns were raised regarding the layout of bathrooms at the property. Subsequent consultation activity, delivered within the current financial year, has highlighted low levels of client/family satisfaction with the condition of the current respite centre.</p> <p>Due diligence on the scheme and alternative options for a new modular build will be considered within the current financial year. Estimated cost of £2m (based on advice from our colleagues in property) for an 8 bedroom learning disability respite centre for outreach and overnight respite. The project also includes room for a small number of Semi Independent Living flats.</p>
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**Vision Priorities**

Please select the council priorities that this bid will achieve

<u>Economic prosperity</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Community safety</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Sustainable towns and parishes</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Affordable housing</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Tackling congestion</u> Please complete the section below with how the project meets this priority (leave blank if not)	

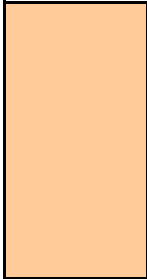
<u>Impact of development</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Clean green and enjoyable spaces</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Promoting quality of life for vulnerable adults</u> Please complete the section below with how the project meets this priority (leave blank if not)	

In 2015 the Government through NHS England launched a new approach to supporting people with more complex learning disabilities. The 'Building the right support' framework covers a range of policies and tools designed to significantly improve the outcomes achieved by the NHS and local authorities for people with complex needs. People with a learning disability and or autism should be supported to live in the community with support from and for their carers as well as paid support and care staff - with support and respite for families and carers.

People with a learning disability and or autism should also be supported to participate in all aspects of the community including being able to get about and meet people, to be part of social networks. Overnight respite and outreach services supports our residents to live fulfilling and enriched lives whilst supporting our carers.



**Ensuring opportunity for all children**

Please complete the section below with how the project meets this priority (leave blank if not)

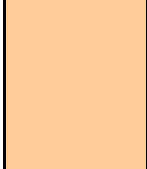
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**Ensuring physical and mental wellbeing**

Please complete the section below with how the project meets this priority (leave blank if not)

<p>Overnight respite and outreach services enable our residents with a learning disability to partake in activities that promote mental and physical wellbeing. The facility will include sensory rooms as well as specialist equipment to ensure those with varying levels of need are able to access the service</p>	
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**Positive Implications**

**Justification**

	<p>Wokingham has one of the highest prevalence of adults with a Learning Disability needing support in England and the demand for support by our residents is well above PHE national and regional benchmarks. Wokingham can expect an on-going and significant upward pressure in demand for support from adults with a learning disability, with a 10% increase in demand over the last 4 years compared to an England and South East average of 6% and in each of the next four years, at least 10 young people with a learning disability will need on going adult social care support. 187 Wokingham adults with a learning disability live at home with their families or someone close to them who provide support and a care. 81% require support with their everyday living needs and 24% have complex or substantial needs. Therefore, families and carers are a substantial source of support for many of Wokingham's most vulnerable residents with a learning disability. The cost of supporting people living at home with carers are lower when compared with people living in supported living and a care home. Respite care is a vital component of supporting our carers as well as enabling our residents with a learning disability to live fulfilling and stimulating lives.</p>
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**Risk Information**

Please identify the risks associated with this bid not proceeding

	<p>Lack of a safe, and fit for purpose respite facility in Wokingham resulting in an increased risk of accident / injury / ill health. Risk of carer breakdown resulting in higher pressure on Wokingham Borough Council for services</p>
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**Additional Details**

Project Managed By	WBC Service
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Feasibility Completed	No
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Site Identified	Yes
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Site Available	Yes
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Planning Agreed	No
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**Additional Information**

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**Links to other useful documents**

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Service Area Adult services

Budget Manager Piers Brunning

Service Department Social Care & Intervention

Lead Member Charles Margetts Health, Wellbeing and Adult Services

Rolling Programme No

Project Title Learning Disability Outreach and Overnight Respite Centre

**Budget Requested** £2,000,000

Budget Phasing											
Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
Disability Outreach and Overnight Res	200000	1000000	800000								2000000

RIBA Stage												
Stage	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme	% of Total Cost
RIBA stage 0	40000										40000	2.00%
RIBA stage 1	40000										40000	2.00%
RIBA stage 2	40000										40000	2.00%
RIBA stage 3	40000										40000	2.00%
RIBA stage 4	40000										40000	2.00%
RIBA stage 5		1000000	800000								1800000	90.00%

Comments

Estimated cost of £2m (based on advice from our colleagues in property) for an 8 bedroom learning disability respite centre for outreach and overnight respite. The project also includes room for a small number of Semi Independent Living flats.

**Revenue Implications**

Costs 0

Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0											0

Details of Cost

Savings 0

Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0											0

Details of Savings





**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Funding source	Amount (£'000)	Funding	Funding received	Comments

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## Revenue Budget Setting 2021/22 to 2023/24

Directorate: Children's Services

Cumulative movement from 20/21\*

Bid No.	Type	Bid Name	2021/22	2022/23	2023/24	RAG Status
CS.19	Special Item	Edge of Care / Placement Support Service	£240	£300	£0	Green
CS.20	Special Item	Parenting Assessments	£50	£100	£0	Green
CS.29	Special Item	Children's Transformation Programme - CIP	£500	£500	£0	Amber
CS.23	Special Item	Social Care Staffing - Agency Factor	£370	£180	£0	Green
CS.28	Special Item	LAP Agency Factor & Redesign	£160	£0	£0	Amber
CS.24	Special Item	Recruitment & Retention Strategy	£102	£168	£199	Amber
CS.25	Special Item	Loss of DSG / School Income	£60	£0	£0	Amber
		<b>Total</b>	<b>£1,482</b>	<b>£1,248</b>	<b>£199</b>	

35

Growth	£0	£0	£0
Invest to Save	£0	£0	£0
Savings	£0	£0	£0
Special Item	£1,482	£1,248	£199

\* Special Items - Non Cumulative

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Children's Services
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Edge of Care / Placement Support Service	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	A new "Compass" team has been established in 2020 to provide an intensive, wrap-around service designed to keep children and young people out of the care system, improving their outcomes, and at the same time delivering financial savings. This special item is needed to continue to fund this team for the next 2 years, during which time the service will be assessed for its effectiveness before, if effective, becoming a permanent part of the Children's Services portfolio.	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>		
<b>Impact if bid not successful</b>		
<b>Additional comments</b>		

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£240	£300	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£240	£300	£0

RAG Status (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

Select "RAG Status" Green

<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	
Assistant Director	Adam Davis
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark

### Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Children's Services
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**Bid Details**

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Parenting Assessments
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Assessments of the parenting capability of parents or carers inform decisions made about the future support needs of a child or young person. These are specialist assessments carried out by skilled practitioners. They are important, and they are time consuming. These assessments are currently carried out by our Early Help service, which is preventing Early Help workers from spending time working with children, young people and families who need support to prevent their issues from escalating. They are also carried out by Independent Social Workers commissioned through the Joint Legal Team arrangements with Reading at an additional cost to the authority. It has therefore been proposed that, on a trial basis, 2 specialist social workers are recruited to carry out these assessments.

<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	
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<b>Impact if bid not successful</b>	Inability of Early Help to focus on preventative work, potentially leading to escalation of need to high cost services.
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<b>Additional comments</b>	
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**Finance Information**

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£50	£100	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£50	£100	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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**Benchmarking**

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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**Sign Off**

Service Manager	
Assistant Director	
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark

### Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Children's Services
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**Bid Details**

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Children's Transformation Programme - CIP
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	At its last full Ofsted Inspection, in June 2019, Children's Social Care and Early Help Services were judged to be "Requires Improvement to be Good", in line with Children's Services own assessment of its services at the time. A transformation programme was put in place in April 2019 to improve services. This special item supports posts and projects which are delivering the improvement objective to be a "Good" authority at the next inspection.

<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	
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<b>Impact if bid not successful</b>	Inability to put in place improvement activity resulting in poor outcome at next inspection. Risk of need for increased investment in Children's Services if found to be "inadequate".
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<b>Additional comments</b>	
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**Finance Information**

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£500	£500	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£500	£500	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Amber
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<b>Comments regarding RAG Status</b>	
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**Benchmarking**

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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**Sign Off**

Service Manager	
Assistant Director	
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Children's Services
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Social Care Staffing - Agency Factor
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<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Currently, the social worker workforce in Wokingham is a combination of agency and permanent workers. Our strategy is to reduce the proportion of agency workers so that they only cover short-term periods of planned or unplanned leave such as maternity or sick leave. This will result in a majority of permanent social workers, which is better for the development of services, for children, and places less of a cost burden on the council. The agency factor is a short-term, reducing, budget designed to cover the additional cost of agency workers whilst they are gradually replaced by permanent workers. The agency factor budget proposed for 21/22 assumes a reduction of approximately 10 agency staff, replaced at equal intervals by permanent workers over the year.
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<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	<p>Progress in 20/21 (at the time of writing) in reducing the % interim Social Work staff</p> <div style="text-align: center;"> <p><b>% FTE Social Work Agency Staff</b>  <small>(Social Work Qualified Staff: Team Manager and Below)</small>  <small>Including Forecast for next 3 months based on what we know about starters and leavers</small></p> <table border="1" style="margin: 10px auto; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th>Month</th> <th>April</th> <th>May</th> <th>June</th> <th>July</th> <th>August</th> <th>September</th> <th>October</th> <th>November</th> <th>December</th> <th>January</th> <th>February</th> <th>March</th> </tr> </thead> <tbody> <tr> <td>% FTE</td> <td>36%</td> <td>37%</td> <td>36%</td> <td>30%</td> <td>30%</td> <td>30%</td> <td>29%</td> <td>28%</td> <td>27%</td> <td>0%</td> <td>0%</td> <td>0%</td> </tr> </tbody> </table> </div>	Month	April	May	June	July	August	September	October	November	December	January	February	March	% FTE	36%	37%	36%	30%	30%	30%	29%	28%	27%	0%	0%	0%
Month	April	May	June	July	August	September	October	November	December	January	February	March															
% FTE	36%	37%	36%	30%	30%	30%	29%	28%	27%	0%	0%	0%															

<b>Impact if bid not successful</b>	Need to increase revenue staff budget in the short term, which would be inappropriate because this is not a recurring cost.
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<b>Additional comments</b>	
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£370	£180	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£370	£180	£0

RAG Status (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	
Assistant Director	
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Children's Services
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	LAP Agency Factor & Redesign
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<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Children's Services Learning, Achievement and Partnership Service provides a range of statutory services related to delivery of effective education in the Borough. The changing nature of local authorities' relationships with schools has led to a review of this service area. This special item is to support costs associated with the redesign of Learning, Achievement and Partnerships, including funding of the additional costs of agency staff who will be replaced as part of the redesign of services.
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<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	
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<b>Impact if bid not successful</b>	Non-recurrent overspend in 21/22.
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<b>Additional comments</b>	
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£160	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£160	£0	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Amber
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	
Assistant Director	
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark



**Revenue Budget Setting 2021/22 to 2023/24**

Directorate

Children's Services

**Bid Details**

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Recruitment & Retention Strategy	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Our recruitment and retention strategy recognises that we must keep abreast of changes in the social care workforce marketplace, and respond to shortages of staff through salary uplifts or other incentives where necessary to ensure that we remain a competitive employer. Currently, we have identified a number of hard-to-recruit-to posts in the social work teams, and, following a benchmarking exercise looking at salaries and incentives in neighbouring authorities, are recommending that we apply a financial incentive to these roles over three years to promote recruitment and retention of staff, and minimise the need to employ agency workers to these roles.	

<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	<b>Annual Social Worker Salary</b>			
		Lowest Point on Pay Scale		Highest Point on Pay Scale
	Wokingham	£32,029	£7,342 <i>more than WBC</i>	£40,760
	Reading	£39,371	£3,419 <i>more than WBC</i>	£43,934
	Windsor & Maidenhead	£35,448	£3,015 <i>more than WBC</i>	£42,888
	Bracknell Forest	£35,044	£1,075 <i>less than WBC</i>	£39,685
West Berkshire	£32,029	£4,826 <i>less than WBC</i>	£35,934	
		£15K <i>Retention Bonus after 3 years.</i>	£15K <i>Retention Bonus after 3 years.</i>	

<b>Impact if bid not successful</b>	Inability to attract social workers to hard-to-fill roles in Wokingham, resulting in high interim costs and lack of stability of social worker for children and young people.
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<b>Additional comments</b>	
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**Finance Information**

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£102	£168	£199
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£102	£168	£199

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

Select "RAG Status" Amber

<b>Comments regarding RAG Status</b>	
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**Benchmarking**

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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**Sign Off**

Service Manager	
Assistant Director	
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Children's Services
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Loss of DSG / School Income	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	As more schools become academies, the council receives less income to deliver learning support services. This bid fills the gap in funding.	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>		
<b>Impact if bid not successful</b>		
<b>Additional comments</b>		

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£60	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£60	£0	£0

RAG Status (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

Select "RAG Status" Amber

<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	
Assistant Director	
Director	Carol Cammiss, Director of Children's Services
Lead Member Briefed	UllaKarin Clark

Capital 3 year MTFP Bids +£1m

Directorate	Lead Member Name	Key Areas	Key Areas - by Sub Category	Project	Capital Scheme	Budget Manager	2021/22 £	2022/23 £	2023/24 £	Comment about Bid	Is Bid required?
Children's Services	UllaKarin Clark	Children Services and Schools	New facilities	P1889	Multifaceted Placement Hub (Semi Independent Accommodation)	Wesley Hedger	1,250,000	0	0	feasibility budget only in 20/21 (not started). Request main project	Yes
Total							1,250,000	0	0		

**Operational Property should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Service Area	Children services	Budget Manager	Wes Hedger
Service Department	Social Care & Intervention	Lead Member	UllaKarin Clark Children's Services
		Rolling Programme	No
Project Title	Multifaceted Placement Hub		

Project Description
<p>Children's Services is looking to develop a multifaceted unit to support vulnerable children in Wokingham. This bespoke provision will create capacity in our existing infrastructure providing immediate, safe, and local provision to meet the needs of looked after children and care leavers.</p> <p>Local provision is likely to generate significant savings for the local authority, reducing the need for high cost (emergency) specialist placements to private care providers.</p> <p>This project will design and deliver placement capacity, incorporating enhanced fostering, respite, supported independent living and residential care. It is envisaged that unit will meet a multitude of needs across a broad age range including;</p> <ol style="list-style-type: none"> <li>1. Children discharge from hospital (inc COVID-19)</li> <li>2. Children subject to bail conditions, where they are unable to return home</li> <li>3. Emergency/holding placements, providing a thinking and planning space around a home breakdown</li> <li>4. Provider breakdown</li> <li>5. Care Leaver evictions; 16-18 yrs</li> </ol> <p>Children's Services is looking to create a placement hub that will provide support to carers and children, with the capacity for overnight support as required. Enabling the service to respond to an emergency, supporting stability and reducing the need for more permanent placements. It is envisaged that this project will create additional overnight accommodation (3 beds) with space for professionals to support vulnerable carers.</p>

**Vision Priorities**

Improve educational attainment and focus on every child achieving their potential	
<u>Economic prosperity</u> Please complete the section below with how the project meets this priority (leave blank if not)	
<u>Community safety</u> Please complete the section below with how the project meets this priority (leave blank if not)	
<u>Sustainable towns and parishes</u> Please complete the section below with how the project meets this priority (leave blank if not)	
<u>Affordable housing</u> Please complete the section below with how the project meets this priority (leave blank if not)	
<u>Tackling congestion</u> Please complete the section below with how the project meets this priority (leave blank if not)	
<u>Impact of development</u> Please complete the section below with how the project meets this priority (leave blank if not)	
<u>Clean green and enjoyable spaces</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<b>Promoting quality of life for vulnerable adults</b>	
Please complete the section below with how the project meets this priority (leave blank if not)	

<b>Ensuring opportunity for all children</b>	
Please complete the section below with how the project meets this priority (leave blank if not)	
Section 22 of the Children Act 1989 places a general duty on local authorities to secure sufficient accommodation to meet the needs of their children in care and care leavers. The duty requires local authorities to take steps to secure, so far as 'reasonably possible', sufficient accommodation within their borough boundaries to meet the needs of their children in care whose circumstances are such that it is consistent with their welfare for them to be provided with accommodation locally.	Yes

<b>Ensuring physical and mental wellbeing</b>	
Please complete the section below with how the project meets this priority (leave blank if not)	

**Positive Implications**

<b>Justification</b>	<p>Our draft Children's Services Placement Strategy sets out our ambition for achieving the best outcomes for children in having the right children in placements, at the right time, with the right quality and for most efficient costs. The strategy analyses the current strengths and issues regarding placements for children, based on knowledge and understanding through the current information about the needs of children, placements and likely demand in the future. It builds on the work already undertaken since the Sufficiency Strategy (2018-2021) outlining our intentions and actions required to ensure we achieve our ambitions for children and families of Wokingham for the immediate and longer term future.</p> <p>As per the national context, Wokingham has seen a rise in children looked after, an increase of 4% in March 2019 from 2018, and this figure had grown significantly in the previous year. As of 31st March 2019 there were 110 children looked after in Wokingham. Children in care become care leavers if they are looked after and then leave care between their 16th and 18th birthday. As at March 2019 there were 71 care leavers aged 18-25 and 1 child aged 16-18 defined as a care leaver. 32 % are living in independent accommodation, 18% are with parents or relatives, 17% are with former foster carers and 16% are in semi-independent accommodation.</p> <p>Increasing local care provision ensures our young people are able to maintain and retain local links including family relationships and social networks ensuring that the care leaver is able to access their social capital.</p> <p>It is envisaged that this project will reduce placement breakdown and the number of children entering care. The benefit of the project will be measured against a reduction in the children's social care placement budget.</p>
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**Risk Information**

<b>Please identify the risks associated with this bid not proceeding</b>	
The unit is a key element of our placement strategy and will enable the Council to manage expenditure against the placement budget.	

**Additional Details**

Project Managed By	WBC Service	Feasibility Completed	No
Site Identified	No	Site Available	No
Planning Agreed	No		

<b>Additional Information</b>	The project details here are modelled on Olive House, a successful (Care Quality Commission "Good") care home in the Royal Borough of Kensington and Chelsea (excluding the 3rd floor semi independent living area for care leavers in that scheme).
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**Links to other useful documents**

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Service Area	Children services	Budget Manager	Wes Hedger
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Service Department	Social Care & Intervention	Lead Member	UllaKarin Clark Children's Services
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Rolling Programme	No
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Project Title	Multifaceted Placement Hub
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<b>Budget Requested</b>	1250000
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**ERROR**

Budget Phasing	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
Capital Scheme											
Multifaceted Placement Hub	-	1250000	0	0							1250000

RIBA Stage	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme	% of Total Cost
Stage												
RIBA stage 0											0	0.00%
RIBA stage 1											0	0.00%
RIBA stage 2											0	0.00%
RIBA stage 3											0	0.00%
RIBA stage 4		50,000									50000	4.00%
RIBA stage 5		1,200,000									1200000	96.00%

Comments	Costs are based on 470 m2 GIFA and £3,000 / m2 total build costs
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**Revenue Implications**

<b>Costs</b>	6800000
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Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0	0	0	850000	850000	850000	850000	850000	850000	850000	850000	6800000

Details of Cost	It is important that we complete due diligence within year one of this project. The figures provided for both costs and savings reflect the original capital bid for a children's home in Wokingham. An initial review has identified the need for a more flexible approach that will create a reduction in demand against the placement budget (as part of agreed MTFP savings) and keep children local. Phase one of this project will provide clarity on the potential revenue costs and savings.
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<b>Savings</b>	10224000
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Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0	0	0	1278000	1278000	1278000	1278000	1278000	1278000	1278000	1278000	10224000

Details of Savings	Savings are a very early estimated and assumed within the MTFP as placements savings and based upon full occupancy. It is envisaged that this unit will meet a multitude of needs across a broad age range reducing the associated cost of placements, including; <ol style="list-style-type: none"> <li>1. Children discharge from hospital (inc COVID-19)</li> <li>2. Children subject to bail conditions, where they are unable to return home</li> <li>3. Emergency/holding placements, providing a thinking and planning space around a home breakdown</li> </ol>
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**Capital Bid Forms 2013/14**

- 4. Provider breakdown
- 5. Care Leaver evictions; 16-18 yrs

It is important that we complete due diligence within year one of this project. The figures provided for both costs and savings reflect the original capital bid for a children's home in Wokingham. An initial review has identified the need for a more flexible approach that will create a reduction in demand against the placement budget (as part of agreed MTFP savings) and keep children local. Phase one of this project will provide clarity on the potential revenue costs and savings.

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

Funding Detail

Funding source	Amount (£'000)	Funding	Funding received	Comments

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**Revenue Budget Setting 2021/22 to 2023/24**

**Directorate:** Communities, Insight & Change

Bid No.	Type	Bid Name	Cumulative movement from 20/21*			RAG Status
			2021/22	2022/23	2023/24	
CIC.16	Special Item	FY2020/21 special Item bid unchanged - Continuous Improvement Programme (CIP) - estimated resource requirement to deliver sustainable organisational change	£1,150,000	£1,500,000	£1,500,000	Green
CIC.12	Special Item	1*Additional HR specialist to cover unexpected increase in ER case loads (FTC 1 year only)	£50,000	£0	£0	Green
CIC.13	Special Item	Community safety partnerships +Wellbeing board project support	£60,000	£0	£0	Green
		<b>Total</b>	<b>£1,260,000</b>	<b>£1,500,000</b>	<b>£1,500,000</b>	

49

Growth	£0	£0	£0
Invest to Save	£0	£0	£0
Savings	£0	£0	£0
Special Item	£1,260,000	£1,500,000	£1,500,000

\* Special Items - Non Cumulative

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Communities, Insight & Change
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	FY2020/21 special Item bid unchanged - Continuous Improvement Programme (CIP) - estimated resource requirement to deliver sustainable organisational change	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	<p>The funding incorporates the resource required to operate a Corporate Business Change function. Business Change leads on the development, implementation and delivery of Change Programmes that will to transform the way the council operates and requires funding to achieve the following benefits:</p> <ul style="list-style-type: none"> <li>• Improved availability of, and access to, council services through digital channels;</li> <li>• Swifter resolution of customer issues and queries;</li> <li>• A greater focus on problem-solving and customer responsiveness; and,</li> <li>• A leaner, more efficient council costing significantly less to run</li> </ul> <p>Change activity is managed through:</p> <ul style="list-style-type: none"> <li>• Directorate led transformation programmes e.g. Adult Social Care and Children's Services Transformation programmes – including demand management</li> <li>• High priority change programmes that span cross council e.g. Community Transport/Accommodation/COVID Recovery</li> <li>• Governance via a corporate change methodology, that includes Programme Management Business Analysis and Business Change specialisms</li> <li>• Working in partnership with VS, Health, Schools etc to deliver sustainable services</li> <li>• Focussed on financial sustainability, with prevention of growth and MTFP deliverables</li> </ul>	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	<p>Supporting evidence for 19/20 (Business Change was paused during COVID to redirect resource to Social Care)</p> <ul style="list-style-type: none"> <li>• Successfully worked with ASC via the Continuous Improvement Programme model to deliver; <ul style="list-style-type: none"> <li><input type="checkbox"/> Project to deliver the creation of a new Adult Social Care Safeguarding Hub</li> <li><input type="checkbox"/> Optalis Transfer Programme</li> <li><input type="checkbox"/> Transitions service move from Children's to Adults Project</li> <li><input type="checkbox"/> Project to underpin the People Together (3Cs) pilot</li> <li><input type="checkbox"/> Modernisation of IT for ASC (laptops/tablets/Android Phones)</li> <li><input type="checkbox"/> Accommodation Improvement Project</li> <li><input type="checkbox"/> Finance Improvement Project</li> <li><input type="checkbox"/> LD Strategy development Project</li> </ul> </li> <li>• Created and delivering a programme of improvement with Resources &amp; Assets to focus on key areas of improvement, specifically targeted at supporting our workforce to self serve and enhancing the customer experience <ul style="list-style-type: none"> <li><input type="checkbox"/> New Application Tracker for recruitment project</li> <li><input type="checkbox"/> Developing a corporate approach to improve the Council's approach to seeking grant funding, utilising the Grant Finder solution</li> <li><input type="checkbox"/> Review and development of the Council's ERP system</li> <li><input type="checkbox"/> Project to improve the Council's establishment data</li> </ul> </li> <li>• Created and delivering a programme of improvement with Place &amp; Growth to support the new Directorate embed the changes delivered via 21C: <ul style="list-style-type: none"> <li>• Successfully delivered the new Highways Contractor programme</li> <li>• Undertaking a review of the Place services within P&amp;G</li> <li>• Supporting the Fly tipping project</li> <li>• Project management of the new Street Cleansing contract</li> <li>• Programme to deliver a new customer portal and CRM system for Customer Delivery</li> </ul> </li> <li>•</li> <li>• Created and delivering a programme of improvement with Children's Services to deliver against the key priorities of the Directorates: <ul style="list-style-type: none"> <li>• SEND</li> <li>• Home to School Transport</li> <li>• Recruitment and Retention</li> <li>• Edge of Care</li> <li>• MASH</li> <li>• YOS</li> <li>• Directorate Design</li> </ul> </li> </ul>	

## Revenue Budget Setting 2021/22 to 2023/24

<b>Impact if bid not successful</b>	Inability to achieve pre determined outcomes of CIP plans projects approved
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<b>Additional comments</b>	
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£1,150,000	£1,500,000	£1,500,000
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£1,150,000	£1,500,000	£1,500,000

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	
Assistant Director	
Director	Keeley Clements, Director of Communities, Insight & Change
Lead Member Briefed	Gregor Murray

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Communities, Insight & Change
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	1*Additional HR specialist to cover unexpected increase in ER case loads (FTC 1 year only)	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Demand. 1) HR advice guidance and support in relation to employee relations with number of grievances, capability and disability increasing and general support in developing Performance Improvement plans 2) the OD support is currently funded through the CIP Special item and as the Organisation has confirmed its desire to ensure an OD programme of work is embedded into our future we need to ensure that there is an ability to recruit a stable workforce to support the delivery of the programme of work	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	2017/18 - 9 ER cases 2018/19 - 4 ER cases 2019/20 - 8 ER cases & 3 ET cases 2020 1st quarter - 15 ER cases & 2 ET cases ongoing	
<b>Impact if bid not successful</b>	More risk of employment tribunals and high cost financially and reputationally. Insufficient specialist support to help embed People Strategy workstreams such as talent management, behaviour framework etc	
<b>Additional comments</b>		

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£50,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£50,000	£0	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	Sarah Swindley
Assistant Director	
Director	Keeley Clements, Director of Communities, Insight & Change
Lead Member Briefed	Gregor Murray

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Communities, Insight & Change
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Community safety partnerships +Wellbeing board project support	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	<p>Second year of special item to resource dedicated support for partnership boards. The Council is committed to developing safe and strong communities, working with our health partners to improve access to primary healthcare and better integrate local health and social care services, tackle crime, anti-social behaviour and increase the resilience of local communities.</p> <p>Wokingham Borough has a growing population with many thriving communities but with an increasing proportion of residents with long term health conditions, such as dementia, and people with learning disabilities or difficulties, it is important to address and manage demand for long term care and maintain high quality services as well as ensuring our Borough and communities remain safe for all. We are committed to working with our partners to shape services around the needs of the individual and deliver them in a way that empowers residents to live independent and healthy lives.</p> <p>This is the second year of special item to continue to resource dedicated support for our statutory partnership boards. Community Safety Partnership and Wellbeing board support is essential to ensure their effective operation and deliver on our objectives.</p>	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>		
<b>Impact if bid not successful</b>		
<b>Additional comments</b>		

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£60,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 2021 budget</i>		£60,000	£0	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	Narinder Brar
Assistant Director	Nick Austin
Director	Keeley Clements, Director of Communities, Insight & Change
Lead Member Briefed	Gregor Murray

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## Revenue Budget Setting 2021/22 to 2023/24

Directorate: Place & Growth

Bid No.	Type	Bid Name	Cumulative movement from 20/21*			RAG Status
			2021/22	2022/23	2023/24	
P&G.8	Special Item	Customer Relationship Management (CRM) System/Document Management System for Highways and Transport (H&T)	£120,000	£0	£0	Amber
P&G.26	Special Item	Local Transport Plan 4 and Delivery Plan	£50,000	£150,000	£0	Green
P&G.34	Special Item	Contingency to offset any failure to achieve the stretched target for additional car park income	£250,000	£0	£0	Amber
P&G.15	Special Item	Additional budget to support preparation of Local Plan Update with consultant hire to prepare, maintain local plans and carry out viability modelling	£100,000	£175,000	£0	Green
P&G.23	Special Item	Building Control (BC) fees shortfall - reconciliation of BC Service account at the end of the current shared service agreement	£100,000	£0	£0	Red
<b>Total</b>			<b>£620,000</b>	<b>£325,000</b>	<b>£0</b>	

55

Growth	£0	£0	£0
Invest to Save	£0	£0	£0
Savings	£0	£0	£0
Special Item	£620,000	£325,000	£0

\* Special Items - Non Cumulative

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Place & Growth
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Customer Relationship Management (CRM) System/Document Management System for Highways and Transport (H&T)	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Funding to support the development and provision of a CRM/Document management system as part of our continuous improvement programme. There is currently no central system for managing any of our correspondence both into and out of the service. The provision of a centralised system that is accessible to all staff will improve our response to our stakeholders, ensure that responses are consistent and will improve efficiency when our staff respond to enquiries	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>		
<b>Impact if bid not successful</b>	Continue our current inefficient, inconsistency approach to dealing with enquiries which is providing our stakeholders with a reduced level of service.	
<b>Additional comments</b>	Funding to commission the WBC Information, Management & Technology (IMT) team to support the provision of a new system in H&T	

### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£120,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£120,000	£0	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Amber
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<b>Comments regarding RAG Status</b>	Figure is an estimate - there has currently been no engagement yet with IMT to define scope and therefore cost.
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	Matt Gould
Assistant Director	Andy Glencross
Director	Chris Traill
Lead Member Briefed	Pauline Jorgensen



## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Place & Growth
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Local Transport Plan 4 and Delivery Plan
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	WBC's current Local Transport Plan 3 was completed in 2011; we have a statutory duty to keep the LTP current and it is therefore in need of updating. Work has commenced on a new plan, though the scale of work means that this will span over further financial years. The previous LTP does not have a delivery plan which should identify all of the necessary projects required to deliver the strategy, this will be produced as part of this project, setting out the key projects for the Highways and Transport Team for the period to 2036.

<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	Will support MTFP sub categories as follows: Climate Emergency - CO2 Reduction Environment - Alternative Transport Investment and Regeneration - Housing delivery Roads and Transport - Alternative Transport / Road Improvements
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<b>Impact if bid not successful</b>	The scale of the project and its outputs means it exceeds our current level of budget available in the service. If the bid does not proceed existing revenue funds will need to be allocated to this work which would have a significant impact of normal service delivery or the production of the LTP4 would need to be stalled/timescales extended meaning the completion may not coincide with the Local Plan Update.
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<b>Additional comments</b>	This will set out our strategy for the next 15 years, defining our major schemes and projects identifying key areas for the teams to focus on; this will therefore be directly link, and based upon, other key strategies and plans across all services of the council as appropriate.
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£50,000	£150,000	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£50,000	£150,000	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	Cost and timescales are based on fee estimates from our highway alliance partners, timescales are partly dependant on the Local Plan Update as these are being programmed to be delivered in parallel.
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	Matt Gould
Assistant Director	Andy Glencross
Director	Chris Trail
Lead Member Briefed	Pauline Jorgensen

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Place & Growth
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Contingency to offset any failure to achieve the stretched target for additional car park income
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	A corresponding savings bid has been submitted for £500K in relation to positive action that is planned to recover car parking income lost over the 2020/21 financial year as a result of the COVID-19 pandemic. Achieving the savings target will be dependent on the how quickly we recover from the pandemic and the use of our car parks return close to `normal` i.e. pre-pandemic levels. There is still significant uncertainty as to when and how quickly we will recover for the pandemic and as a result we may be unable to achieve the savings target, therefore this Special Item has been proposed as a contingency to offset any shortfall in the car parking income during 2021/22.

<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	
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<b>Impact if bid not successful</b>	There will be no ability to offset any shortfall in our savings target which is contingent on a good recovery from the COVID-19 pandemic
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<b>Additional comments</b>	
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£250,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£250,000	£0	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

Select "RAG Status" Amber

<b>Comments regarding RAG Status</b>	Uncertainty regarding recover from COVID-19 pandemic and the impact the pandemic has had on `normal` behaviour.
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	Matt Gould
Assistant Director	Andy Glencross
Director	Chris Traill
Lead Member Briefed	58 Juline Jorgensen

## Revenue Budget Setting 2021/22 to 2023/24

Directorate	Place & Growth	
<b>Bid Details</b>		
<b>Bid Type</b>	<b>Special Item</b>	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Additional budget to support preparation of Local Plan Update with consultant hire to prepare, maintain local plans and carry out viability modelling	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	<p>Additional budget to support the preparation and adoption of a new local plan - known as the Local Plan Update.</p> <p>The council is required under the Planning and Compulsory Purchase Act to prepare and maintain up-to-date local plans. The council has started the process of reviewing the adopted plans - the Core Strategy (2014) and the Managing Development Delivery (2014) local plans, setting the special item budget 28422 (Major inquiry for sites allocations). Since originally set, the programme for the preparation of the new local plan has changed and increased evidence requirements have resulted from this and changes in national planning policy.</p> <p>It is estimated that an additional £100k is required in 2021/22 and that further funds estimated at £175k will be required in 2022/23.</p> <p>Budget 28422 relates solely to the preparation of the local plan and associated evidence base. It does not cover supplementary planning policy work such as the Borough Design Guide, or other activities such as neighbourhood development plans.</p>	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	An estimate of future spend has been undertaken. Costs are estimated using comparable projects and the previous costs associated with the adopted Core Strategy and MDD local plans.	
<b>Impact if bid not successful</b>	<p>Unable to meet statutory requirement of maintaining up-to-date local plans.</p> <p>The consequence of not having an up-to-date local plan include:</p> <ul style="list-style-type: none"> <li>-the loss of ability to manage development, including where it occurs and the impacts;</li> <li>-increased costs associated with appeal proceedings relating to speculative developments;</li> <li>-the loss of ability to introduce carbon neutral building standards;</li> <li>-reduced ability to collect planning obligations and Community Infrastructure Levy (CIL) towards infrastructure improvements;</li> <li>-reduce ability to require a proportion of affordable homes from developments; and</li> <li>-Government intervention regarding the plan-making function.</li> </ul>	

## Revenue Budget Setting 2021/22 to 2023/24

<b>Additional comments</b>	The preparation of the Local Plan Update is a corporate priority.  Capacity funding accessed via Homes England has been secured. Additional conversations are taking place seeking to secure additional funds. These are in addition to those expressed in this bid.
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£100,000	£175,000	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		<i>£100,000</i>	<i>£175,000</i>	<i>£0</i>

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	An estimate of future spend has been undertaken. Costs are estimated using comparable projects and the previous costs associated with the adopted Core Strategy and MDD local plans.
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	Costs are estimated using comparable projects and the previous costs associated with the adopted Core Strategy and MDD local plans.
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### Sign Off

Service Manager	Ian Bellinger
Assistant Director	Nigel Bailey
Director	Chris Traill
Lead Member Briefed	Wayne Smith

### Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Place & Growth
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**Bid Details**

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
<b>Bid Name</b>	Building Control (BC) fees shortfall - reconciliation of BC Service account at the end of the current shared service agreement	
<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	End of Agreement - covering any deficit in the trading account due to covid reduced fee income	
<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	Based on latest estimate of 2020/21 lost income	
<b>Impact if bid not successful</b>	Deficit in account when closed at the end of the current shared service	
<b>Additional comments</b>	The service can run with deficit in the ring fenced account but this will need to be settled at the end of the agreement in June 2021	

**Finance Information**

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£100,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£100,000	£0	£0

RAG Status (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

Select "RAG Status" Red

<b>Comments regarding RAG Status</b>	The loss of income is not fully known at this stage due to the in-year position
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**Benchmarking**

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	Based on current reduction in fee income at June which was £34k per month and projecting this forward assuming some recovery
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**Sign Off**

Service Manager	Roger Paine
Assistant Director	Clare Lawrence
Director	Chris Traill
Lead Member Briefed	Parry Batth

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Capital 3 year MTFP Bids +£1m

Directorate	Lead Member Name	Key Areas	Key Areas - by Sub Category	Project	Capital Scheme	Budget Manager	2021/22 £	2022/23 £	2023/24 £	Comment about Bid	Is Bid required?
Place & Growth	Pauline Jorgensen	Climate Emergency	Co2 reduction	P1873	Managing Congestion	Martin Heath	5,000,000	5,000,000	7,000,000	number of projects. Request new projects	Yes - for new projects
Place & Growth	Parry Bath	Environment	New facilities	P1713	Sports provision to serve North & South Wokingham SDLs	Francesca Hobson	1,750,000	4,080,000	0	number of projects. Request new projects	Yes - for new projects
Place & Growth	John Kaiser	Investment and Regeneration	Housing delivery	P1815	Gorse Ride Regeneration (Phase 2 & 3)	Rhian Hayes	5,000,000	6,000,000	1,561,875	not sure request for main project made?	Yes
Place & Growth	Parry Bath	Investment and Regeneration	New facilities	P1850	Feasibility Case for Developing New Crematorium - General	Rhian Hayes	3,300,000	2,700,000	0	feasibility budget only in 20/21. Request main project	Yes
Place & Growth	Pauline Jorgensen	Roads and Transport	Improvement to existing facilities	P1618	Highways Carriageways Structural Maintenance	Aivaras Jasiunas	2,280,000	2,280,000	2,280,000	Rolling programme	Yes - as rolling programme
Place & Growth	Pauline Jorgensen	Roads and Transport	New roads	P1761	California Crossroads	Malcolm Pinto	4,446,500	0	350,000	20/21 £1.2m feasibility bud. Request main project	Yes
Place & Growth	Pauline Jorgensen	Roads and Transport	New roads	P1820	SCAPE - Road infrastructure (dist roads etc) initial costs	Ian Haller	71,287,000	35,000,000	2,200,000	On going scheme. Includes a number of large projects. Request new projects	Yes - for new projects
Place & Growth	Pauline Jorgensen	Roads and Transport	Service improvements	P1841	Wokingham Highways Investment Strategy (WHIS) - General	Aivaras Jasiunas	2,968,183	2,300,000	3,419,337	On going scheme. May include number of large projects	Yes - for new projects
<b>Total</b>							<b>96,031,683</b>	<b>57,360,000</b>	<b>16,811,212</b>		

Operational Property should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

Details

Service Area	Place & Growth	Budget Manager	Martin Heath
Service Department	Highways & Transport	Lead Member	Pauline Jorgensen Highways and Transport
		Rolling Programme	No

Project Title	Managing Congestion
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Project Description
<p>This project aims to create improvement to traffic flow throughout the borough with a number of approaches based around the principles of:</p> <p>Prevent - reducing the likelihood of incidents on the network causing problems for congestion including use of CCTV for parking enforcement (e.g. on school keep clear markings)</p> <p>Monitor - Real-time data collection to keep us up to date with the current state of traffic on the roads to include CCTV in key areas, ANPR on key routes to establish journey times and sensors in car parks and on street bays to provide real-time parking availability information to specific user groups (e.g. disabled users)</p> <p>Inform - providing this information to road users on variable messaging signs and via user based apps/devices so that they can make informed choices before and during their journeys</p> <p>Control - the ability to change traffic signal timings remotely will allow us to give priority to key routes and corridors to keep the majority of traffic moving; this would include a cloud-hosted traffic control solution to replace existing UTC in a 3 to 4 year phased programme to introduce real-time operations and adaptive control algorithms for the WBC network.</p>

Vision Priorities

Please select the council priorities that this bid will achieve

<u>Economic prosperity</u> Please complete the section below with how the project meets this priority (leave blank if not)	
By keeping traffic moving and minimising delays, people, goods and services will be moving more efficiently around the borough.	Yes

<u>Community safety</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Sustainable towns and parishes</u> Please complete the section below with how the project meets this priority (leave blank if not)	
The project will reduce the number of motor vehicles idling in queues around all of our towns and key intersections assisting with Carbon and Air Quality	Yes

<u>Affordable housing</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Tackling congestion</u> Please complete the section below with how the project meets this priority (leave blank if not)	
This is the key aim of the project.	Yes

<u>Impact of development</u> Please complete the section below with how the project meets this priority (leave blank if not)	
Part of dealing with the impact of development is to manage the additional traffic that it will generate as well as managing demand to reduce the number of new vehicles joining the network.	Yes

<u>Clean green and enjoyable spaces</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No



<u>Promoting quality of life for vulnerable adults</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Ensuring opportunity for all children</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Ensuring physical and mental wellbeing</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

Positive Implications

<u>Justification</u>	
<p>In reducing congestion there will be shorter journey times and more efficient use of the existing highway network. This can be measured using existing data collected by DfT to determine journey times.</p>	

Risk Information

<u>Please identify the risks associated with this bid not proceeding</u>	
<p>If this bid does not proceed there is unlikely to be any change to the current level of congestion experienced by our residents. The new developments in the borough do have some mitigation measures, however their aim is to not make conditions worse whilst this project seeks to shift away from the current situation to create a smoother journeys and keep traffic moving.</p>	

Additional Details

<u>Project Managed By</u>	WBC Service	<u>Feasibility Completed</u>	No
<u>Site Identified</u>	Yes	<u>Site Available</u>	Yes
<u>Planning Agreed</u>	No		

<u>Additional Information</u>	
<p>Planning not required except for some Variable Messaging signs which will be established on a site by site basis; signs can be situated to avoid sensitive locations and so maximise likelihood of approval.</p>	

Links to other useful documents

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Service Area	Place & Growth	Budget Manager	Martin Heath
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Service Department	Highways & Transport	Lead Member	Pauline Jorgensen Highways and Transport
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Rolling Programme	No
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Project Title	Managing Congestion
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<b>Budget Requested</b>	17000000
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Budget Phasing											
Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
Managing Congestion		5000000	5000000	7000000							17000000

RIBA Stage												
Stage	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme	% of Total Cost
RIBA stage 0											0	0.00%
RIBA stage 1											0	0.00%
RIBA stage 2		500000	500000	700000							1700000	10.00%
RIBA stage 3		4490000	4490000	6290000							15270000	89.82%
RIBA stage 4		10000	10000	10000							30000	0.18%
RIBA stage 5											0	0.00%

Comments	
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**Revenue Implications**

<b>Costs</b>	500000
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Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0	50000	50000	50000	50000	50000	50000	50000	50000	50000	50000	500000

Details of Cost	There will be some software and ongoing communications and maintenance costs. It is anticipated that the work can be completed using existing staffing levels.
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<b>Savings</b>	0
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Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0											0

Details of Savings	Expected service delivery savings in parking enforcement and management. There will be savings to the economy through reduced journey times and end user cost savings.
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times and end user cost savings.

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Funding source	Amount (£'000)	Funding	Funding received	Comments
				There are potential funding pots such as innovation funds and LEP/BRRP monies which may become available throughout the life of the project

**Capital Bid Forms 2013/14**

**Details**

Service Area

Budget Manager

Service Department

Director

Lead Member :

Project Title

Project Description

The project involves development of an open air sports hub to enable delivery of the North and South Wokingham Strategic Development Locations and the associated requirements for playing pitches, which are to be met at this offsite facility at Grays Farm. The delivery of the hub is anticipated to be ahead of 2026, prior to completion of the housing developments, with the updated masteplan for the proposals to be completed in 2021.

**Instruction**

Please Select the council priorities that this bid will achieve

Vision Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

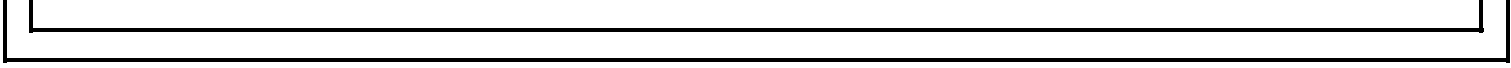
Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

**Positive Implications**

Justification

- The following benefits are realised through this rolling programme
- Improved performance indicators.
  - Reduction in insurance claims (caused by trip hazards, potholes etc).
  - Visual improvements to the street scene – enhanced living conditions.
  - Arrest further degradation of road/footway surface and substructure.
  - Reduction in the demands for remedial work (patching).
  - Potential for improvements in road safety due to reduced tripping hazards for pedestrians/cyclists.



**Capital Bid Forms 2013/14**

**Budget Requested**

Budget Requested (£'000)	£5,830
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**Budget Phasing**

Year 1 (£'000)	£1,750	Year 2 (£'000)	£4,080	Year 3 (£'000)	£0
Year 4 (£'000)	£0	Year 5 (£'000)	£0	Year 6-10 (£'000)	£0

Comments

**Revenue Implications**

Cost Year 1 (£'000)	£0	Cost Year 2 (£'000)	£0	Cost Year 3 (£'000)	£0
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Details of Cost

Saving Year 1 (£'000)	£0	Saving Year 2 (£'000)	£0	Saving Year 3 (£'000)	£0
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Details of Savings

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

Funding Detail

Funding source	Amount (£'000)	Funding confirmed	Funding received	Notes

Risk Information

Please identify the risks associated with this bid not proceeding

The risks of not undertaking the programme include:

- Serious difficulty in continuing to meet statutory/legal requirements to maintain a safe highway due to gradual degradation of general highway condition through reduced or deferred investment,
- Increased risk of incidents resulting from footway defects
- Increased frequency and severity of highway defects occurring leading to increased exposure to Third Party claims and reduced ability to secure a defence under Section 58 of the Highways Act
- Consequential increase in insurance premiums and insurance excess amounts, and potential for insurance companies to withdraw or refuse insurance
- Continued depreciation of the council's asset.
- Consequential loss of highway capacity, loss of highway network links, increased congestion and adverse media attention
- Need for more frequent inspections and increased Reactive Maintenance as highway assets deteriorate more rapidly
- Public/businesses dissatisfaction and reduced perception of a quality service and the council's apparent performance, to the detriment of the whole community.
- Reduction in perceived living conditions in the Borough with potential further impact on the housing market.

Additional Information

Project Managed By WBC Service

Feasibility Completed Yes

Site Identified Yes

Site Available Yes

Planning Agreed

Further Information

Empty text box for further information.

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate *	Place & Growth	Budget Manager *	Rhian Hayes
Service Department *	Housing & Place Commissioning	Lead Member *	John Kaiser, Finance and Housing
		Rolling Programme *	No

Project Title *	Gorse Ride Regeneration Phase 2
-----------------	---------------------------------

Project Description *	<p>To regenerate Gorse Ride - replacing the existing houses with high quality sustainable new homes set in a high quality environment with new shared spaces.</p> <p>Gorse Ride was first built in the 1970s with buildings only expected to last around 20 years. As a result the existing houses are in poor condition with poor insulation and high running costs for residents living there. There are wider problems with general poor drainage and lack of open public spaces for the community to enjoy.</p> <p>Phase 1 (Arnett Avenue) is due for completion in April 2021 with Phase 2 following on with the development of 249 new homes with the vast majority being affordable and all designed to be more eco-friendly.</p> <p>The scheme was developed in full consultation with existing residents and local community representatives and approved by the Council's Planning Committee in December 2020.</p> <p>Contractor selection is underway.</p>
-----------------------	---

**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Green
-----------------------	-------

Comments regarding RAG Status	Funding projections based on latest cost plans produced by project consultants - to be approved
-------------------------------	---

**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	The new homes will meet a range of housing needs including a number of bungalows and ground floor flats (to be adapted where needed) for those more elderly and/or vulnerable residents

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	All new housing will be developed to be as close to being energy 'passive' homes as possible. Gas will be removed from the estate and new electric car charging points will be provided.

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	A great deal of focus during design has been on creating a high quality external living environment for the new community

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	



<b>Investment and regeneration</b> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	The project will result in the community led regeneration of Gorse Ride

<b>Roads &amp; Transport</b> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Infrastructure for 200 electric car charging points included with scope to add more in future. Integrated secure bike storage in apartment blocks and storage space in houses to help encourage green travel and reduce reliance on cars

**Positive Implications**

Justification *	<p>The project will result in better quality housing , improved sustainability, high quality public realm and external environment based on a scheme designed in full consultation with residents and local community representatives</p>
-----------------	---

**Risk Information**

Please identify the risks associated with this bid not proceeding *	<p>The overall project and funding has previously been agreed through Executive and throughout its planning and design has continued to receive encouragement and support from Councillors and senior officers. If the regeneration was not to proceed then many families would continue to live in poor quality accommodation and the costs to maintain and run those properties would continue to grow.</p>
---	---

**Additional Details \***

Project Managed By		Feasibility Completed	Yes
Site Identified	Yes	Site Available	Yes
Planning Agreed	Yes		

Additional Information	<p>There is a full project governance structure for the Gorse Ride regeneration</p>
------------------------	---

**Links to other useful documents**

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

#REF!	Place & Growth
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Budget Manager	#REF!
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Service Department	#REF!
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Lead Member	John Kaiser,
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Rolling Programme	#REF!
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Project Title	#REF!
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<b>Budget Requested in £'000</b>	12562
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ERROR    ERROR    ERROR    ERROR

Budget Phasing *											
Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
#REF!	5000	6000	1562								12562

Capital Stage *												
Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility											0	0.00%
Design											0	0.00%
Construction											0	0.00%
Fit out											0	0.00%

Comments

**Funding Identified \***

No funding identified    [Answer here](#)

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)
--

**Funding Detail**

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement

**Capital Bid Forms 2013/14**

Details P1850

Service Area Place & Growth

Budget Manager Rhian Hayes

Service Department

Lead Member Parry Batth, Environment and Leisure

Rolling Programme No

Project Title Feasibility Case for Developing New Crematorium

Project Description

To undertake a feasibility work (2019/20) and prepare a planning application (2019/20) to develop and run a crematorium in Wokingham borough. With the aim of carrying out the construction of the crematorium in 2020/21. The outcome will be a fully operational crematorium facility in the borough by 2022 that provides an optimum service for local residents and the best financial return for the council.  
 The budget of £400,000 will be used to commission a consultant to carry out the

- Feasibility Stage 2019/20. This will include developing the project objectives and project outcomes, project budget and develop initial project brief. Also, preparing the concept design, including outline proposals for structural design, outline specifications and preliminary cost information along with relevant project strategies in accordance with the design programme and issue the final project brief. This corresponds to work phase 1 'Preparation and Brief' and phase 2 'Concept Design' of the RIBA Plan of Work 2013.
- Planning Stage first half of 2021. During this stage, the consultant will prepare a developed design, including coordinated and updated proposals for structural design, building services systems, outline specifications, cost information and project strategies in accordance with design programme. Also, prepare the technical design and project strategies to include all architectural, structural and building services information, specialist subcontractor design and specifications, in accordance with the design programme. This corresponds to phase 3 'Developed Design' and phase 4 'Technical Design' of the RIBA Plan of Work 2013.

The construction of the crematorium will take place from end of 2021/2022 through to early 2023 in line with the construction programme and resolution of design queries from site as they arise. Corresponding to phase 5 'construction' of the RIBA Plan of Work 2013. A very early estimate of the construction cost is in the region of £3,600,000

Vision Priorities

Please select the council priorities that this bid will achieve

Improve educational attainment and focus on every child achieving their potential  
 1) Work with partners to be one of the best local authorities in the country for educational attainment  
 2) Maintain high performance overall  
 3) Focus on narrowing the gap in the achievement of children from particular groups by delivering targeted support and early intervention

No

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth  
 1) Work with residents, businesses and partners to develop an affordable programme of regeneration in our towns and villages, starting with Wokingham  
 2) Assist communities, increase trade and provide amenities that people value  
 3) Focus on supporting business growth

Yes

Ensure strong sustainable communities that are vibrant and supported by well designed development  
 1) Concentrate on planning and delivering services to support appropriate design and development  
 2) Create thriving communities

Yes

Tackle traffic congestion in specific areas  
 1) Explore different private and public transport options to reduce congestion and improve journeys

Yes

Improve the customer experience when accessing services  
 1) Provide a responsive, flexible and consistent customer service  
 2) Give residents confidence that Council Tax is being spent wisely  
 3) Continue to train and develop our staff and working practices to focus on our priorities  
 4) Build on our good practice resolving your queries at first point of contact and providing residents with modern technology to access our services

Yes

Positive Implications

Justification

There are currently no crematorium facilities in Wokingham Borough and residents must travel to Reading or Bracknell for this service. In 2017 the council commissioned Cemetery Development Services to assess the need for a new crematorium in the borough. This study considers the likely demand for a crematorium considering trends in death rates, population projections and the location of competing facilities. The balance of evidence supports the contention that a crematorium would be viable as a commercial enterprise as well as providing important community infrastructure for a growing local population.

**Risk Information**

Please identify the risks associated with this bid not proceeding

Needs analysis has identified that there is considerable income potential for the council from developing a crematorium. Particularly, with the amount of growth anticipated for the borough. There is a risk that if the council does not capitalise on this opportunity then it will be lost. Either to private investors within the borough or through adjacent local authorities with existing crematoria expanding their services. Equally, the commercial environment could change at any time during the feasibility and planning stages to make the project unviable. The most likely scenario would be new entrants to the market. To mitigate risk the project should be treated as confidential, proceed at pace and monitor the competitive environment.

**Additional Details**

Project Managed By **WBC Service**

Feasibility Completed **No**

Site Identified **Yes**

Site Available **Yes**

Planning Agreed **No**

**Additional Information**

The possibility of developing a crematorium in the borough was initially reviewed in 2017 when a needs assessment, options appraisal and basic business plan were prepared. The initial findings were supportive of perusing the project but further work was postponed during the council's restructure during the 21st Century Council change programme. Now the project is being restarted with the emphasis on commercialisation and income generation. A further barrier to development has been the difficulty identifying an appropriate site on which to develop the crematorium. This is now close to being resolved

**Links to other useful documents**

link	Comments
1 <a href="#">Z:\crematorium &amp; cryomation\Crem Project F</a>	Needs assessment
2	
3	

**Capital Bid Forms 2013/14**

**Budget Requested**

4000000

**ERROR ERROR**

**ERROR**

**Budget Phasing**

Capital Scheme	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
#REF!			3300000	2700000	0						6000000

**RIBA Stage**

Stage	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
RIBA stage 0											0
RIBA stage 1											0
RIBA stage 2											0
RIBA stage 3											0
RIBA stage 4											0
RIBA stage 5											0

**Comments**

**Revenue Implications**

**Costs**

0

Capital Scheme	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
#REF!											0

**Details of Cost**

**Savings**

5282062

Capital Scheme	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
#REF!	£138,770	£266,050	£420,310	£502,618	£619,600	£635,163	£650,857	£666,684	£682,642	£699,368	5282062

**Details of Savings**

Above is the potential net income generated by operating the crematorium. However, for the first eight years it has been assumed that this will be used to pay off the original capital investment. If the council chose to pay off the loan over a longer time period, a revenue income could be generated from the outset.

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Capital Bid Forms 2013/14**

**Funding Detail**

Funding source	Amount (£'000)	Funding	Funding received	Comments

**Capital Bid Forms 2013/14**

**Details**

Service Area  Place & Growth

Budget Manager  Aivaras Jasiunas

Service Department  Highways + Transport

Director

Lead Member :  Pauline Jorgensen,  
Highways and Transport

Project Title  Highways Carriageway Structural Maintenance

Project Description  Rolling Programme  Yes

Resurfacing of carriageways (roads) to repair damage beyond the scope of filling potholes. This work extends the life of the asset, improves its condition, such as increasing skid resistance, surface water run-off and ride quality thereby improving highway safety.

**Instruction**

Please Select the council priorities that this bid will achieve

Vision Priorities

#REF!  Yes

#REF!  Yes

#REF!  Yes

#REF!  Yes

#REF!  Yes

**Positive Implications**

Justification

The following benefits are realised through this rolling programme

- Improved performance indicators.
- Reduction in insurance claims (caused by trip hazards, potholes etc).
- Visual improvements to the street scene – enhanced living conditions.
- Arrest further degradation of road/footway surface and substructure.
- Reduction in the demands for remedial work (patching).
- Potential for improvements in road safety due to increased skidding resistance, improved surface condition etc.

**Capital Bid Forms 2013/14**

- Potential for improvements in road safety due to increased braking resistance, improved surface condition etc.
- Improved highway condition, drainage, and life of asset.



**Capital Bid Forms 2013/14**

**Budget Requested**

Budget Requested (£'000)	£6,840
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**Budget Phasing**

Year 1 (£'000)	£2,280	Year 2 (£'000)	£2,280	Year 3 (£'000)	£2,280
Year 4 (£'000)		Year 5 (£'000)		Year 6-10 (£'000)	

Comments

**Revenue Implications**

Cost Year 1 (£'000)	£0	Cost Year 2 (£'000)	£0	Cost Year 3 (£'000)	£0
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Details of Cost

Saving Year 1 (£'000)	£0	Saving Year 2 (£'000)	£0	Saving Year 3 (£'000)	£0
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Details of Savings

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

Funding Detail

Funding source	Amount (£'000)	Funding confirmed	Funding received	Notes

## Capital Bid Forms 2013/14

### Risk Information

Please identify the risks associated with this bid not proceeding

The risks of not undertaking the programme include:

- Serious difficulty in continuing to meet statutory/legal requirements to maintain a safe highway due to gradual degradation of general highway condition through reduced or deferred investment,
- Increased risk of fatal incidents resulting from highway defects thereby increasing the risk of Corporate Manslaughter
- Inability to adequately address risks described in Highways Asset Management Risk Register
- Increased frequency and severity of highway defects occurring leading to increased exposure to Third Party claims and reduced ability to secure a defence under Section 58 of the Highways Act
- Consequential increase in insurance premiums and insurance excess amounts, and potential for insurance companies to withdraw or refuse insurance
- Continued depreciation of the council's asset.
- Potential need to impose speed restrictions, lane closures or road closures in order to safeguard users of a deteriorating highway network
- Strong criticism and possible legal action by Department for Transport (DfT) for lack of action to adequately maintain the highway network, which is the largest and most visible community asset for which local authorities are responsible (estimated value in WBC of £550 million).
- Consequential loss of highway capacity, loss of highway network links, increased congestion and adverse media attention
- Need for more frequent inspections and increased Reactive Maintenance as highway assets deteriorate more rapidly
- Possible legal action for failure to ensure expeditious movement of traffic (Statutory duty under TMA)
- Public/businesses dissatisfaction and reduced perception of a quality service and the council's apparent performance, to the detriment of the whole community.
- Reduction in perceived living conditions in the Borough with potential further impact on the housing market.

### Additional Information

Project Managed By

Feasibility Completed

Site Identified

Site Available

Planning Agreed

Further Information

**Capital Bid Forms 2013/14**

**Operational Property** should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

Details

Directorate *	Place & Growth	Budget Manager *	Malcolm Pinto
Service Department *		Lead Member *	Pauline Jorgensen Highways and Transport
		Rolling Programme *	No

Project Title *	California Crossroads
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Project Description *	
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**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Green
-----------------------	-------

Comments regarding RAG Status	
-------------------------------	--

**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

**Capital Bid Forms 2013/14**

**Investment and regeneration**

Please complete the section below with how the project meets this priority (leave blank if not)

MTFP sub category	Please choose MTFP sub category
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**Roads & Transport**

Please complete the section below with how the project meets this priority (leave blank if not)

MTFP sub category	Please choose MTFP sub category
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**Positive Implications**

Justification \*

**Risk Information**

Please identify the risks associated with this bid not proceeding \*

**Additional Details \***

Project Managed By	
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Feasibility Completed	
-----------------------	--

Site Identified	
-----------------	--

Site Available	
----------------	--

Planning Agreed	
-----------------	--

Additional Information

Links to other useful documents

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate \*

Budget Manager

Service Department

Lead Member

Rolling Programme

Project Title

Budget Requested in **£'000**

**ERROR**

**ERROR**

**ERROR**

**Budget Phasing \***

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
California Crossroads	4447		350								4797

**Capital Stage \***

Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility											0	0.00%
Design											0	0.00%
Construction											0	0.00%
Fit out											0	0.00%

**Comments**

**Funding Identified \***

No funding identified

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement

**Capital Bid Forms 2013/14**

**Operational Property** should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

Details

Directorate *	Place & Growth	Budget Manager *	Ian Haller
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Service Department *		Lead Member *	Pauline Jorgensen Highways and Transport
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Rolling Programme *	No
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Project Title *	SCAPE Road Infrastructure
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Project Description *	
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**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Green
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Comments regarding RAG Status	
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**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

**Capital Bid Forms 2013/14**

**Investment and regeneration**

Please complete the section below with how the project meets this priority (leave blank if not)

MTFP sub category	Please choose MTFP sub category
-------------------	---------------------------------

**Roads & Transport**

Please complete the section below with how the project meets this priority (leave blank if not)

MTFP sub category	Please choose MTFP sub category
-------------------	---------------------------------

**Positive Implications**

Justification \*

**Risk Information**

Please identify the risks associated with this bid not proceeding \*

**Additional Details \***

Project Managed By	
--------------------	--

Feasibility Completed	
-----------------------	--

Site Identified	
-----------------	--

Site Available	
----------------	--

Planning Agreed	
-----------------	--

Additional Information

Links to other useful documents

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate \*

Budget Manager

Service Department

Lead Member

Rolling Programme

Project Title

Budget Requested in £'000

ERROR    ERROR    ERROR    ERROR

Budget Phasing \*

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
SCAPE Road Infrastructure	71287	35000	2200								108487

Capital Stage \*

Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility											0	0.00%
Design											0	0.00%
Construction											0	0.00%
Fit out											0	0.00%

Comments

**Funding Identified \***

No funding identified

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

Funding Detail

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement



**Capital Bid Forms 2013/14**

Details P1841

Service Area	Place & Growth
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Budget Manager	Aivaras Jasiunas
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Service Department	Highways & Transport
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Lead Member	Pauline Jorgensen, Roads & Transport
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Rolling Programme	Yes
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Project Title	Wokingham Highways Investment Strategy (WHIS)
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Project Description

"Wokingham Highways Investment Strategy" known as the WHIS is a "Needs Based" approach to maintaining Wokingham's highways network valued at £1.13B, aligned to the Council's and stakeholder's priorities in the most efficient manner possible. The WHIS supports the Local Transport Plan and Transport Vision to 2036. The highways network was split into the following asset classes each with a defined asset owners:

1. Carriageways & Footways
2. Structures
3. Drainage
4. Street Furniture
5. Traffic Management
6. Street Lighting

The Asset Owner for each asset group has developed a 30-year investment profile based on supporting Wokingham's corporate and stakeholder priorities. This is based on achieving a targeted level of improved asset condition (Good, Fair, Poor) using government promoted asset management best practice and whole life principles. From the 30-year profiles the first 10 years have been extracted into this MTFP capital bid.

Vision Priorities

Please select the council priorities that this bid will achieve

<p><u>Improve educational attainment and focus on every child achieving their potential</u></p> <ol style="list-style-type: none"> <li>1) Work with partners to be one of the best local authorities in the country for educational attainment</li> <li>2) Maintain high performance overall</li> <li>3) Focus on narrowing the gap in the achievement of children from particular groups by delivering targeted support and early intervention</li> </ol>	Yes
--	-----

<p><u>Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth</u></p> <ol style="list-style-type: none"> <li>1) Work with residents, businesses and partners to develop an affordable programme of regeneration in our towns and villages, starting with Wokingham</li> <li>2) Assist communities, increase trade and provide amenities that people value</li> <li>3) Focus on supporting business growth</li> </ol>	Yes
--	-----

<p><u>Ensure strong sustainable communities that are vibrant and supported by well designed development</u></p> <ol style="list-style-type: none"> <li>1) Concentrate on planning and delivering services to support appropriate design and development</li> <li>2) Create thriving communities</li> </ol>	Yes
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<p><u>Tackle traffic congestion in specific areas</u></p> <ol style="list-style-type: none"> <li>1) Explore different private and public transport options to reduce congestion and improve journeys</li> </ol>	Yes
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<p><u>Improve the customer experience when accessing services</u></p> <ol style="list-style-type: none"> <li>1) Provide a responsive, flexible and consistent customer service</li> <li>2) Give residents confidence that Council Tax is being spent wisely</li> <li>3) Continue to train and develop our staff and working practices to focus on our priorities</li> <li>4) Build on our good practice resolving your queries at first point of contact and providing residents with modern technology to access our services</li> </ol>	Yes
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Positive Implications

Justification

Investment across the six highway asset groups will deliver a number of benefits including:

1. Promotes reputation of Wokingham Borough Council as "A Great Place to Live, an even Better Place to Do Business"
2. Aligned to the Council's corporate and stakeholder priorities
3. Supports the Local Transport Plan and Transport Vision to 2036
4. Delivers the most cost effective sustainable maintenance regime for Wokingham's 736km highway network
5. Delivers the government promoted approach to risk based highways asset management
6. Delivers visible improvement in network condition
7. Improves Member, T&P Councils, residents & customers satisfaction.

Measurement of these benefits will be carried out through the Performance Management Framework in the new Highways contracts, commencing 1st April 2019.

Risk Information

Please identify the risks associated with this bid not proceeding

As part of the investment profiles the six Asset Owners have considered the implications of not receiving the requested level of capital investment. Each asset group has calculated the impact on asset condition assuming the current level of capital funding continues over the 30-year period. The impacts are summarised as:

1. Further deterioration of asset condition and an increase in the % of assets in a Poor condition and which require treatment at a later stage
2. Increased capital investment (to the current bid) in later years
3. Increase level of safety defects on the network putting highway users at increased risk
4. Increase in revenue budgets to maintain deteriorating network
5. Increased risk of network failure
6. Stakeholder, Member, T&P Council, business, resident (customer) dissatisfaction at highways network and reputational damage to Wokingham Borough Council

Additional Details

Project Managed By

Feasibility Completed

Site Identified

Site Available

Planning Agreed

Additional Information

Wokingham's highway network is by far the Council's most valuable asset at 736km and £1.13B. It is used by most residents on a daily basis and essential for business and economic prosperity. Sustainable investment of the highway is required to meet the Council's corporate objectives, and its stakeholder's requirements including:

Promotes reputation of Wokingham Borough Council as "A Great Place to Live, an even Better Place to Do Business"

The Council's Transport Vision to 2036 is "to deliver and maintain a safe, reliable and joined-up transport system that connects new and existing communities, businesses, commercial centres while providing leisure opportunities. The vision will future-proof the transport network for new and emerging technology; reduce social exclusion; improve network resilience; accommodate climate change; reduce congestion and improve productivity"

The WHIS has been developed using best practice asset management principles promoted by government and aligned to the Wokingham Highway Asset Management Framework. Investment will reduce reactive works, promote planned, co-ordinated and well communicated works and improve customer satisfaction including Members, T&P Councils and residents. Investment will also deliver efficiency and value for money within the new highway contracts and provide project certainty from 1st April 2019.

Links to other useful documents

link	Comments
1 TBC	Wokingham Adopted Highway Asset Management Policy & Strategy
2 TBC	Wokingham Highway Investment Strategy (WHIS)
3 TBC	WHIS Planned Investment Model- Combined

**Capital Bid Forms 2013/14**

<b>Budget Requested</b>	£0	£0 Current Capital Allocation	£8,687,520 NET Capital Request
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Budget Phasing											
WHIS CAPITAL			Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
Capital Bid											£0
Allocated Capital to be removed											£0
Capital bid (NET)			£2,968,183	£2,300,000	£3,419,337						£8,687,520

RIBA Stage											
Stage	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
RIBA stage 0											£0
RIBA stage 1											£0
RIBA stage 2											£0
RIBA stage 3											£0
RIBA stage 4											£0
RIBA stage 5											£0

**Comments**

Detailed highways investment modelling has been undertaken with the six Asset Owners, and the most cost effective investment in Wokingham's highways network, aligned to Corporate Priorities and stakeholder requirements has been combined in the table above which requires the net allocation of £73M additional capital investment over 10 years.

**Revenue Implications**

<b>Costs</b>	None
--------------	------

Capital Scheme	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
No implications	None	None	None	None	None	None	None	None	None	None	None

**Details of Cost**

The existing 2017/18 Highways & Transport Revenue budgets can be reduced by the proposed savings identified below subject to the additional capital investment. Without additional capital investment revenue budgets will be under pressure in future years to meet service requirements.

<b>Savings</b>	£11,095,141	Revenue Savings
----------------	-------------	-----------------

WHIS REVENUE	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24	Year 6 2024/25	Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Total of scheme
Existing associated revenue costs	£3,951,160	£4,069,204	£4,190,778	£4,315,987	£4,444,939	£4,577,746	£4,714,523	£4,855,390	£5,000,469	£5,149,886	£45,270,082
Proposed revenue costs	£3,124,311	£3,151,451	£3,229,941	£3,284,364	£3,366,088	£3,440,154	£3,516,199	£3,600,229	£3,686,655	£3,775,551	£34,174,942
Revenue savings	£826,849	£917,754	£960,837	£1,031,623	£1,078,851	£1,137,592	£1,198,324	£1,255,162	£1,313,814	£1,374,335	£11,095,141

**Details of Savings**

The 2017/18 Highways & Transport Revenue budgets can be reduced by the proposed savings identified subject to the additional capital investment. This has been agreed with the six Asset Owners as part of the detailed WHIS investment modelling. Without additional capital investment highways revenue budgets will be under pressure in future years.

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments
Non identified but see comment				

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**Revenue Budget Setting 2021/22 to 2023/24**

**Directorate:** Resources and Assets

Bid No.	Type	Bid Name	Cumulative movement from 20/21*			RAG Status
			2021/22	2022/23	2023/24	
R&A.8	Special Item	Reduction in returns of treasury investments	£387,000	£0	£0	Green
		<b>Total</b>	<b>£387,000</b>	<b>£0</b>	<b>£0</b>	

Growth	£0	£0	£0
Invest to Save	£0	£0	£0
Savings	£0	£0	£0
Special Item	£387,000	£0	£0

\* Special Items - Non Cumulative

## Revenue Budget Setting 2021/22 to 2023/24

<b>Directorate</b>	Resources and Assets
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### Bid Details

<b>Bid Type</b>	Special Item	One off budget (i.e. not permanent / recurring). Positive figure for increasing expenditure or reducing income. Negative figure for reducing expenditure or increasing income
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<b>Bid Name</b>	Reduction in returns of treasury investments
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<b>Description of Bid Inc. (Reason for Bid i.e. Demand / Legislative / Discretionary)</b>	Due to Covid19, interest rates are at historic low level and economic uncertainty has increased. This has had a significant impact on market returns from treasury management investments with average returns going from 0.75% – 0.90% to 0.10% - 0.25%.
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<b>Supporting Evidence / Trend Analysis / Business Case ref</b>	Forecasting from Link Asset Services and Capital Economics both indicate that there is no market expectation of a rise in the BoE base rate (currently 0.10%) until at least the third quarter of 2022.
---	---

<b>Impact if bid not successful</b>	Income budget will not be achieved
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<b>Additional comments</b>	Treasury management investments are made within the parameters set out in the treasury management strategy, which has a focus on liquidity and security ahead of yield. Since the start of Covid19, due to uncertainty on cashflow, investments have been kept short term to minimise risks.
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### Finance Information

		Yr 1	Yr 2	Yr 3
		2021/22	2022/23	2023/24
Amount needed per year	Expenditure	£387,000	£0	£0
	Income	£0	£0	£0
<i>Cumulative movement from 20/21 budget</i>		£387,000	£0	£0

<b>RAG Status</b> (Certainty around financial request and project delivery)	Green	High certainty on figures and project delivery
	Amber	Some certainty on figures and project delivery
	Red	Low certainty on figures and project delivery

<b>Select "RAG Status"</b>	Green
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<b>Comments regarding RAG Status</b>	
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### Benchmarking

<b>Supporting benchmarking information</b> (Unit cost, demand stats, comparison to LAs, etc)	
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### Sign Off

Service Manager	Martin Jones
Assistant Director	Post Vacant
Director	Graham Ebers, Deputy Chief Executive
Lead Member Briefed	John Kaiser

Capital 3 year MTFP Bids +£1m

Directorate	Lead Member Name	Key Areas	Key Areas - by Sub Category	Project	Capital Scheme	Budget Manager	2021/22 £	2022/23 £	2023/24 £	Comment about Bid	Is Bid required?
Resources & Assets	Gregor Murray	Climate Emergency	Clean energy generation	CRA002*	Solar Farms (additional projects)	Ian Gough	6,000,000	6,000,000	6,000,000	Have received a New bid 21/22.	Bid received
Resources & Assets	Gregor Murray	Climate Emergency	Co2 reduction	P1896	Energy Reduction Projects	Ian Gough	1,500,000	1,500,000	1,500,000	Rolling programme	Yes - as rolling programme
Resources & Assets	John Kaiser	Investment and Regeneration	Housing delivery	CRA001*	Phase 2 Grovelands, Winnersh,	Martin Forster	2,700,000	0	0	Have received a New bid 21/22.	Bid received
Resources & Assets	Stuart Munro	Investment and Regeneration	Housing delivery	P1903	Strategic residential portfolio	Nigel Bailey	5,033,000	6,833,000	0	2nd yr. Has project started? Request approval	Yes - many schemes
Resources & Assets	Stuart Munro	Investment and Regeneration	Housing delivery / Regeneration	P1892	Delivering Housing and regeneration primarily for community benefit.	Graham Ebers	28,300,000	26,500,000	0	2nd yr. Has project started? Request approval	Yes - many schemes
						<b>Total</b>	<b>43,533,000</b>	<b>40,833,000</b>	<b>7,500,000</b>		
				* = new bid (2021/22)							

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

Details

Directorate *	Resources and Assets	Budget Manager *	Ian Gough
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Service Department *	The Energy Team	Lead Member *	Gregor Murray Climate Emergency
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Rolling Programme *	Yes
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Project Title *	Solar Farms (additional Projects)
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Project Description *	<p>This is funding to allow the Council to progress initially up to three additional solar farm opportunities within the WBC area (on top of the opportunities, already identified). We are currently appraising additional land owned by the Council for this purpose. We are aiming to select sites based on 'payback' potential, with sites that offer earlier 'payback' considered a priority. Significant income will be generated for the Council as a result of building out the solar farms.</p>
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**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Green
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Comments regarding RAG Status	Once obtained, initial consultancy will identify figures for 'payback'. These figures are high
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**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Clean energy generation

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Co2 reduction

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Clean energy generation

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Co2 reduction

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Clean energy generation



<b>Investment and regeneration</b> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Co2 reduction

<b>Roads &amp; Transport</b> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Clean energy generation

**Positive Implications**

Justification *
<p>The projects will generate clean energy and enable for the Authority to meet its Carbon reduction / Climate Emergency agenda. There are also significant revenue generation opportunities resultant from the solar Farms.</p>

**Risk Information**

Please identify the risks associated with this bid not proceeding *
<p>The projects will have a significant impact upon the Boroughs Climate Emergency ambitions / Carbon and Energy reduction and the perception of the Borough as a clean / green place to live and work. If we fail to hit our climate emergency ambitions, there could be huge ramifications for the authority, most notably, financially. The solar farm opportunities, genuinely, represent very good opportunities for the Borough to achieve Carbon reduction targets and 'payback' to the Authority, from revenue, thereafter.</p>

**Additional Details \***

Project Managed By	Operational Property	Feasibility Completed	No
Site Identified	Yes	Site Available	Yes
Planning Agreed	Yes		

Additional Information
<p>Final consultancy on additional areas of potential land is due very shortly.</p>

**Links to other useful documents**

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate \*

Budget Manager

Service Department

Lead Member

Rolling Programme

Project Title

Budget Requested in £'000

Budget Phasing *											
Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
Solar Farms (additional Projects)	6,000,000	6,000,000	6,000,000								18000000

Capital Stage *												
Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility	100,000	100,000	100,000								300000	1.67%
Design	50,000	50,000	50,000								150000	0.83%
Construction	5,700,000	5,700,000	5,700,000								17100000	95.00%
Fit out	150,000	150,000	150,000								450000	2.50%

Comments

**Funding Identified \***

No funding identified

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement

**Revenue Implications**

Costs \*

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0											0

Details of Cost

**Capital Bid Forms 2013/14**



**£'000**

**Savings \***

15000000

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	15000000

**Details of Savings**

Savings on £18M initial investment equate to £1.5M each year thereafter for a twenty year period.

**Operational Property should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Service Area	Resources & Assets	Budget Manager	Ian Gough
Service Department	Support Services	Lead Member	Gregor Murray Climate Emergency
		Rolling Programme	Yes

Project Title	Energy Reduction Projects
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Project Description
<p>One of the most effective ways of reducing our carbon emissions and helping to meet our carbon reduction targets (Climate Emergency) is through energy efficiency upgrades to the various properties that we have. This can occur through a whole host of measures including but not exclusive to : boiler replacements (with green technologies), insulation (to a significant standard), building controls, lighting upgrades, building fabric upgrades, apparatus upgrades and self - generating or renewable energy generation (possibly with storage) technologies. Any energy reduction project paying back against a reduction in energy costs and therefore a defined 'payback period' of anything under ten years should be considered for funding. This applies to our own corporate profile (properties) and third party (schools etc) where monetary savings can be paid back to us (as funder) directly. It is worth noting that energy costs are generally increasing by circa ten percent year on year and that any energy saving projects assessed on todays energy costs, against a ten year criteria, will save significant (increasing) cash beyond this. In addition, there is a commercialised opportunity here, to us as the service delivery, from revenue streams coming back from third party organisations. Our corporate profile already benefits from an average capital investment but with additional funding this could incorporate increasing and more projects to further benefit from energy reduction and reducing costs associated. Finally, this will significantly help for us to achieve carbon reduction targets, as outlined in our Climate Emergency statements. We anticipate employing resources (staff) from this budget, SALIX allows for consultancy fees.</p>

**Vision Priorities**

Please select the council priorities that this bid will achieve

<u>Economic prosperity</u> Please complete the section below with how the project meets this priority (leave blank if not)	
Helps for us to reduce our own energy usage and benefit from reduced energy costs OR helps for us to make revenue from small scale renewable energy generation technologies.	Yes

<u>Community safety</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Sustainable towns and parishes</u> Please complete the section below with how the project meets this priority (leave blank if not)	
These projects will specifically help for us to deliver our Climate Emergency ambitions	Yes

<u>Affordable housing</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Tackling congestion</u> Please complete the section below with how the project meets this priority (leave blank if not)	

<u>Impact of development</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Clean green and enjoyable spaces</u> Please complete the section below with how the project meets this priority (leave blank if not)	
It helps to reduce Carbon emissions. Meet our Climate emergency ambitions and reduce poor air quality.	Yes

<u>Promoting quality of life for vulnerable adults</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Ensuring opportunity for all children</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

<u>Ensuring physical and mental wellbeing</u> Please complete the section below with how the project meets this priority (leave blank if not)	
	No

Positive Implications

<u>Justification</u>	
<p>These projects will 'payback' from energy savings, within ten years. Will help for us to meet our Climate Emergency ambitions, will improve our building stock profile, ensure that we remain compliant with current legislation, will reduce our carbon emissions and help to better local air quality. Will portray the authority as having 'Green credentials' and reduce energy consumption / costs associated to energy. This is money from third party funding (SALIX).</p>	

Risk Information

<u>Please identify the risks associated with this bid not proceeding</u>	
<p>There is a small risk of energy 'payback' being extended beyond the ten year period but this should be negated by good consultancy / energy 'payback' calculations.</p>	

Additional Details

<u>Project Managed By</u>	<u>Operational Property</u>	<u>Feasibility Completed</u>	<u>No</u>
<u>Site Identified</u>	<u>Yes</u>	<u>Site Available</u>	<u>Yes</u>
<u>Planning Agreed</u>	<u>Yes</u>		

<u>Additional Information</u>	
<p>Various corporate sites (assets) are applicable for this. SALIX will permit expenditure how we see fit.</p>	

Links to other useful documents

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Service Area	Resources & Assets	Budget Manager	Ian Gough
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Service Department	Support Services	Lead Member	Gregor Murray Climate Emergency
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Rolling Programme	
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Project Title	Energy Reduction Projects
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<b>Budget Requested</b>	4500000
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**ERROR ERROR ERROR ERROR**

Budget Phasing											
Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
Energy Reduction Projects		1500000	1500000	1500000							4500000

RIBA Stage												
Stage	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme	% of Total Cost
RIBA stage 0											0	0.00%
RIBA stage 1											0	0.00%
RIBA stage 2											0	0.00%
RIBA stage 3											0	0.00%
RIBA stage 4											0	0.00%
RIBA stage 5											0	0.00%

Comments

We anticipate applying this funding to external grant funding bodies : Namely the Green Investment Bank (SALIX) rolling fund.

**Revenue Implications**

<b>Costs</b>	750000
--------------	--------

Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0	0	58.75	58.375	133.375	208.375	283.375	358.375	433.375	433.375	432.375	2399.75

Details of Cost

This is a total cost across the year period over the next ten years. All costs will 'payback' within ten years of implementation from a return in reduced energy costs or through profit generation from selling energy generated. Financing costs

<b>Savings</b>	-3375
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Capital Scheme	Year 1 2020/21	Year 2 2021/22	Year 3 2022/23	Year 4 2023/24	Year 5 2024/25	Year 6 2025/26	Year 7 2026/27	Year 8 2027/28	Year 9 2028/29	Year 10 2029/30	Total of scheme
0	0	-75	-150	-225	-300	-375	-450	-525	-600	-675	-3375

Details of Savings

Ten percent of each years capital spend is paid back against energy savings or retailing energy generated. £750,000 is returned year on year, minimum, thereafter. Energy costs are increasing by circa ten percent per annum. Our c£2M spend now would be more like a c£4M in

2029/2030.

**Funding Identified**

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Funding source	Amount (£'000)	Funding	Funding received	Comments
STARK (Rolling fund)	750000 pa			Would be very easy to attain : SALIX is calculated on a zero percent finance agreement.

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate *	Resources and Assets	Budget Manager *	Martin Forster
Service Department *	Housing	Lead Member *	John Kaiser Deputy Leader and Executive Member for Finance and Housing
		Rolling Programme *	No

Project Title *	Phase 2 Grovelands, Winnersh, Wokingham RG41 5JY
-----------------	--

Project Description *	<p>Environmental &amp; Accommodation improvement works at Groveland's Park (Non HRA assets) Phase 2</p> <p>Groveland's Park (Winnersh, Wokingham RG41 5JY)</p> <p>Summary</p> <p>Last year we were given sufficient capital funds to undertake the replacement of 6 of the 12 temporary housing units at Groveland Park. Unfortunately due to delays from our contractor and Covid19 we have been unable to install these units. However, we were on the point of being able to sign a contract when the factory closed due to Covid 19 and therefore as soon as the factory opens and we receive assurance of a robust factory supply chain we will be able to arrange for the 6 units to be installed. The team now understands that it is possible to "double stack" most of the new units, subject to obtaining planning consent. Therefore we are making a second Capital bid to not only replace the remaining 6 unit but by double stacking bring the total number of units on site to 23. We are proposing 23 rather than 24 units because one unit will be specifically designed with disabled adaptations and will not be double stacked.</p>
-----------------------	---

**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Amber
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Comments regarding RAG Status	we have a high level of certainty on project delivery both in terms of site works and figures as we have undertaken extensive pre-construction development/investigative works with the proposed developers. The only uncertainty is will the planning department consent to the double stacking of the units, however based on our initial research on relevant planning guidance and conditions we feel they should not reject the proposal
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**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Improvement to existing facilities

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Improvement to existing facilities

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Co2 reduction

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Co2 reduction

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Improvement to existing facilities



**Capital Bid Forms 2013/14**

<b>Investment and regeneration</b>	
Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Improvement to existing facilities

<b>Roads &amp; Transport</b>	
Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

**Positive Implications**

<b>Justification *</b>
Positives have been identified in detail in the project description and summarised below;
Replacing the temporary accommodation mobile homes at Groveland's Park will ensure the council has a suitable and sufficient supply of emergency temporary accommodation for local families that become homeless into the future, limiting the effects of homelessness on our local families such as disruption of schooling, work, and social sustainability issues such as interference of networks of support. Funding for new mobile home units will also reduce the need for the Housing Needs Team to rely on expensive nightly paid (B&B) accommodation, out of Borough, as temporary accommodation. B&B accommodation is expensive, generally with shared facilities, and is always outside of Wokingham Borough area, usually in Slough and Reading.
B&B costs to house a family in two-bed accommodation average between £20,000 and £25,000 per year. The capital bid £2.7m would enable the construction of additional 11 two-bed units on site and a replacement of a further 6 dilapidated units along with essential estate improvement. The addition of the 11 two bed units on the site would alone represents a saving of £220,825.00 p.a on B&B expenditure and generate an increased rental income of £69,257.76 p.a for the council providing total net benefit of £290,082 p.a to homeless budget.

**Risk Information**

<b>Please identify the risks associated with this bid not proceeding *</b>
Risks have been identified in detail in the project description and summarised below;
<ul style="list-style-type: none"> <li>• Council accommodation and site will be in breach of Governments Decent Homes Standard under the Housing Act 2004 and Housing Health and Safety Rating System (HHSRS).</li> <li>• Generating unnecessary hardship for already vulnerable families whilst exposing the authority unnecessary corporate risk and negative publicity.</li> <li>• Potential action from the other regulatory bodies such as the HCA</li> <li>• Lack of local good quality temporary emergency housing on our local families include disruption of schooling, work, and social sustainability issues such as interference of networks of support. Additional local, good quality provision for vulnerable people in need is essential as part of our response to the large increases of families in need in our Borough.</li> <li>• A failure to replace the mobile homes will result in them being deemed inhabitable this will consequently increase the level of additional costs for placements of households outside the Borough that may be incurred and increase demand pressure on using existing council housing as temporary accommodation.</li> </ul>

**Additional Details \***

Project Managed By	WBC Service	Feasibility Completed	Yes
Site Identified	Yes	Site Available	Yes
Planning Agreed	No		

<b>Additional Information</b>
We understand that planning permission is not be required for direct replacement of the 12 ground floor units because in essence we will simply be replacing an old for a new unit. However, we will need planning consent for double stacking the units.

**Links to other useful documents**

link	Comments
1	
2	
3	

**Operational Property** should be consulted prior to submission of the bid so that assistance and oversight can be provided to **Commissioning Services** in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

**Details**

Directorate \*

Budget Manager

Service Department

Lead Member

Rolling Programme

Project Title

**Budget Requested in £'000**

**Budget Phasing \***

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
2 Grovelands, Winnersh, Wokingham	2700000										2700000

**Capital Stage \***

Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility	40000										40000	1.48%
Design	20000										20000	0.74%
Construction	2000000										2000000	74.07%
Fit out	640000										640000	23.70%

**Comments**

Detailed Quotes have been obtained from the proposed framework contractor to support the total figures provided above.

**Funding Identified \***

No funding identified

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

**Funding Detail**

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement

**Revenue Implications**

Costs \*

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0											0

**Details of Cost**

**Capital Bid Forms 2013/14**

Savings \* £'000  
2900820

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0	290,082.00	290,082.00	290,082.00	290,082.00	290,082.00	290,082.00	290,082.00	290,082.00	290,082.00	290,082.00	2900820

**Details of Savings**

B&B costs to house a family in two-bed accommodation average between £20,000 and £25,000 per year. The capital bid £2.7m would enable the construction of additional 11 two-bed units on site and a replacement of a further 6 dilapidated units along with essential estate improvement works such as construction of parking, surface water drainage and the remediation of localised site contamination. The addition of the 11 two bed units on the site would alone represents a saving of £220,825.00 p.a on B&B expenditure and generate income of £69,257.76 p.a for the council providing total net benefit of £290,082 p.a to homeless budget.  
The payback period for £2.7m investment would be 9.3 years

**Capital Bid Forms 2013/14**

**Operational Property** should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

Details

Directorate *	Resources and Assets	Budget Manager *	Nigel Bailey
Service Department *		Lead Member *	Stuart Munro Business, Economic Development and Strategic Planning
		Rolling Programme *	No

Project Title *	Strategic Residential Portfolio
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Project Description *	This is to deliver an ongoing pipeline of housing schemes within the borough. Includes Winnersh development.
-----------------------	--

**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Green
-----------------------	-------

Comments regarding RAG Status	
-------------------------------	--

**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Investment and regeneration</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Roads &amp; Transport</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

Positive Implications

<u>Justification *</u>	

Risk Information

<u>Please identify the risks associated with this bid not proceeding *</u>	

Additional Details \*

Project Managed By		Feasibility Completed	
Site Identified		Site Available	
Planning Agreed			

<u>Additional Information</u>	

Links to other useful documents

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate \*

Budget Manager

Service Department

Lead Member

Rolling Programme

Project Title

Budget Requested in **£'000**

ERROR ERROR ERROR

Budget Phasing *											
Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
Strategic Residential Portfolio	5033	6833									11866

Capital Stage *												
Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility											0	0.00%
Design											0	0.00%
Construction											0	0.00%
Fit out											0	0.00%

Comments

**Funding Identified \***

No funding identified

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

Funding Detail

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement

**Revenue Implications**

Costs \*

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0											0

Details of Cost

**Capital Bid Forms 2013/14**



Savings \* £'000  
0

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0											0

Details of Savings



**Capital Bid Forms 2013/14**

**Operational Property** should be consulted prior to submission of this bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.

Details

Directorate *	Resources and Assets	Budget Manager *	Graham Ebers
Service Department *	Resources & Assets	Lead Member *	Stuart Munro Business, Economic Development and Strategic Planning
		Rolling Programme *	No

Project Title *	Housing and Regeneration
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Project Description *	Delivering Housing and Regeneration across the borough primarily for community benefit of which is most likely to be supported by a strong financial business case.
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**RAG Status** (Certainty around financial request and project delivery)

Green	High certainty on figures and project delivery
Amber	Some certainty on figures and project delivery
Red	Low certainty on figures and project delivery

Select "RAG Status" *	Green
-----------------------	-------

Comments regarding RAG Status	
-------------------------------	--

**Please select the MTFP category that this bid will achieve \***

<u>Adult Social Care</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Children Services and Schools</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Climate Emergency</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Environment</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Internal Services</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category



<u>Investment and regeneration</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

<u>Roads &amp; Transport</u> Please complete the section below with how the project meets this priority (leave blank if not)	
MTFP sub category	Please choose MTFP sub category

Positive Implications

<u>Justification *</u>	

Risk Information

<u>Please identify the risks associated with this bid not proceeding *</u>	

Additional Details \*

<u>Project Managed By</u>		<u>Feasibility Completed</u>	
<u>Site Identified</u>		<u>Site Available</u>	
<u>Planning Agreed</u>			

<u>Additional Information</u>	

Links to other useful documents

link	Comments
1	
2	
3	

**Capital Bid Forms 2013/14**

**Operational Property should be consulted prior to submission of the bid so that assistance and oversight can be provided to Commissioning Services in ensuring that capital budgets sought are realistic and inclusive of foreseeable known costs.**

**Details**

Directorate \*

Budget Manager

Service Department

Lead Member

Rolling Programme

Project Title

Budget Requested in **£'000**

ERROR ERROR ERROR

Budget Phasing \*

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
Housing and Regeneration	28300	26500									54800

Capital Stage \*

Stage	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme	% of Total Cost
Feasibility											0	0.00%
Design											0	0.00%
Construction											0	0.00%
Fit out											0	0.00%

Comments

**Funding Identified \***

No funding identified

Are there external funding streams identified to contribute towards or fully fund this bid? (if yes please add the details to the table below)

Funding Detail

Please ensure you complete this section with as much information as is possible

Funding source	Amount (£'000)	Funding confirmed	Funding received	Comments - for example - Quote relevant contribution agreement

**Revenue Implications**

Costs \*

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0											0

Details of Cost

**Capital Bid Forms 2013/14**



**£'000**

**Savings \***

0

Capital Scheme	Year 1 2021/22	Year 2 2022/23	Year 3 2023/24	Year 4 2024/25	Year 5 2025/26	Year 6 2026/27	Year 7 2027/28	Year 8 2028/29	Year 9 2029/30	Year 10 2030/31	Total of scheme
0											0

Details of Savings



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